

Detailed Advertisement for Publication on CIDCO web portal



CITY AND INDUSTRIAL DEVELOPMENT CORPORATION

(A Govt. of Maharashtra Undertaking)

CIDCO Bhavan, CBD Belapur, Navi Mumbai

E-mail :- cgm.ta@cidcoindia.com / geethapillai.cidco@gmail.com

Website :- <https://cidco.maharashtra.gov.in>

Advertisement for filling up following post **purely on CONTRACT BASIS** from RETIRED Government / Semi Government / PSU's officers in CIDCO

Sr. No.	Name of the post, Educational Qualification and Experience		Total Posts
1	<u>Name of Post</u> : Senior Advisor (Metro Civil Infrastructure)		01
	Educational Qualification:	BE / B.Tech (Civil Engineering) from recognized University	
	Experience:	Minimum 25-30 years of experience in Metro/ Rail sector. Experience in Metro Rail projects in senior management (DGM and above). Preferably, from Indian Railways background (IRSE)/Metro Railway Implementation.	
	Monthly Emoluments for officers:	Last drawn salary (Basic + DA), Other Allowances (Maximum) - 25% of Total Salary.	
	Desirable :	1. Candidate should have experience of construction of elevated/underground Metro Station/ Railway Station, Viaduct, Tunnel project. 2. Candidate should have experience in Planning, Design, Estimation & Construction Monitoring etc., 3. Tendering, Contracts Management, Design Validation & Interface management.	
2	<u>Name of Post</u> : Senior Advisor (Systems)		01
	Educational Qualification:	BE / B.Tech (Electrical or Electronics Engineering).	
	Experience:	Minimum 25-30 years of experience in Metro/ Rail sector. Experience in Metro Rail projects in senior management (DGM and above). Preferably from Indian Railway background (IRSEE or IRSSE), Metro Railway or Rail OEM.	

	Monthly Emoluments for officers :	Last drawn salary (Basic + DA), Other Allowances (Maximum) - 25% of Total Salary.	
	Desirable :	Desirable - <ol style="list-style-type: none"> 1. Candidate should have experience of working in construction projects of Railways/Metros/Other PSUs. 2. Candidate should be conversant with international competitive bidding, computerized environment working and latest Electrical/Electronics /Signaling & Telecommunication / Systems engineering technologies etc. 3. Adequate experience in planning, designing, supply, testing & commissioning of Rolling stock, Electric, General Services and Electric Traction etc for elevated Metro Rail Projects in urban area & suburban environment. 4. Candidates with experience of working of modern Urban Rail will be given preference. 5. Should have experience & knowledge of interfacing with Central & State Govt. departments, Railway related disciplines such as co-ordination with MoUD, Railways, RDSO and CRS etc. 6. Should have experience & knowledge of complying with project related requirements of international funding institutions like JICA/World Bank. 7. Knowledge of codal provisions etc, Liaisoning, documentation & approvals of various statutory requirements pertains to Electrical & Mechanical (E&M) department like Fire, Electrical Inspector to Govt. (EIG) & CMRS etc. 8. Candidate should have experience in handling complete bidding process. 9. Tendering, Contracts Management, Design Validation & Interface management 	
Note :-The Vice Chairman & Managing Director, CIDCO reserves right to cancel/postpone the procedure of advertisement/recruitment entirely or partially, without any reason/justification. Decision			

of Vice Chairman & Managing Director, CIDCO will be final and binding on all concerned office.	
The candidates may please refer to the GoM's GAD GR सीबीई -१५२५/प्र क्र.३७/आस्थामं (का.१३), dated: १०/०६/२०२५), before filling up the form to get clear idea. The GR are self-explanatory with reference to eligibility and Terms & Conditions of contract basis. However, some of the key features are as under	
1.	Salary & Allowances will be paid as per above said GoM's GAD GR. सीबीई -१५२५/प्र क्र.३७/आस्थामं (का.१३), dated: १०/०६/२०२५),
2.	No departmental inquiry is proposed / pending against the retired officer applying or no punishment should be meted out in such inquiry case as well as no court case ongoing or pending from the government / semi- government office from which the applicant has retired. It will be mandatory to issue such certificate from the concerned office.
3.	The maximum age limit is of 65 years as per GoM's GAD GR bearing No.सीबीई -१५२५/प्र क्र.३७/आस्थामं (का.१३), dated: १०/०६/२०२५),

A. Duties & Responsibilities for Senior Advisors :

1. For Senior Advisor (Metro Civil Infrastructure)	
i.	Review DPRs prepared by Consultants from Transport and Civil Engineering point of view, including proposed alignment, existing alignment, land requirement, project costs, construction methodology etc.
ii.	Assist CIDCO in coordination with Indian Railways, Metro Implementation/ Operation agencies for project related aspects and strategic matters. Provide Assistance in procuring CMRS approvals from time to time on new metro rail /rail based sections being planned and or constructed
iii.	Participate in discussion (for Civil and transport infra related matters) with MMRDA, DMRC, MIAL Indian Railways, Consultants, and all other concerned authorities/ stakeholders etc. for new Metro lines being planned in Navi Mumbai and their station location, execution, integration aspects and advise CIDCO in appropriate decision making on related strategic matters
iv.	Advise CIDCO for dedicated project monitoring unit set up for Metro Rail projects' phases of planning, design, tendering and construction in coordination with Advisor (Systems).
v.	Assist CIDCO in hiring of metro infrastructure professionals (for track, viaduct, underground sections, stations, Depot components, environment & safety etc.) as per CIDCO's requirement
vi.	Advise CIDCO for efficient packaging of Civil and Construction tenders implementation
vii.	Assist CIDCO in hiring of General Consultants/IE/PMC etc. for civil and transport infrastructure to gain desired outcomes.
viii.	Review civil engineering designs, ensuring compliance with regulatory standards and project requirements.
ix.	Evaluate procurement documents such as Expressions of Interest (EOIs), Requests for Qualifications (RFQs), and Requests for Proposals (RFPs).

<ul style="list-style-type: none"> x. Review civil engineering deliverables in compliance with PPP scope and regulatory norm xi. Lead procurement process: Oversee procurement documents such as Expressions of Interest (EOIs), Requests for Qualifications (RFQs), and Requests for Proposals (RFPs) etc.
<p>2. For Senior Advisor (Systems)</p> <ul style="list-style-type: none"> i. Review metro railway projects DPR prepared by consultants from systems point of view ii. Assist CIDCO senior management for coordination with Power Supply Agencies (BEST/ TATA, Adani/ MSEDCL etc) for bulk power connection for Metro RSS. iii. Assist in procuring CMRS approvals from time to time on new metro rail sections being constructed iv. Participate in discussion (for systems related matters) with MMRDA, DMRC, Indian Railways, MIAL Consultants, other stakeholders etc. for new Metro lines being planned in Navi Mumbai and their system components integration aspects and advise CIDCO in appropriate decision making on strategic matters v. Advise CIDCO for dedicated project unit set up for Metro Rail projects' phases of planning, design, tendering, installation and O&M related aspects, in coordination with Advisor (Transport Infrastructure) vi. Assist CIDCO in hiring of metro systems professionals (rolling stock, traction, power supply, signaling, telecom, fare collection, E&M etc.) as per CIDCO's requirement vii. Advise CIDCO for efficient packaging of systems tenders for procurement for in coordination with Advisor (Transport Infrastructure) viii. Serve as the liaison between public authority, private consortium, systems design and installation teams, Independent Engineer, and financiers ix. Assist CIDCO in hiring of Systems / General Consultants/IE/PMC etc. in coordination with Advisor (Transport Coordination) x. Prepare strategy for Train Operation Plans, system operation, optimization in planned/operational sections etc. xi. Responsible for handling correspondences with external agencies such as Ministry, Multilateral agencies, etc., xii. Develop and review systems-related Sections of RFPs/RFQs, evaluation criteria, vendor shortlisting, and final contracts . xiii. Validate system design proposals from the concessionaire's engineers and consultants, ensuring they meet project standards and performance requirements. xiv. Oversee integration testing, commissioning, and system trials, interfacing with civil and O&M teams for safe handover.

B. General Terms & Conditions :-	
1.	Interested candidates who have the required qualifications and experience prescribed for the above post should submit application in the prescribed format.
2.	Candidate should have knowledge of Marathi language. (Candidate should produce S.S.C. Examination certificate.)

3.	Candidates will not be able to apply against the officers whom departmental inquiry proceedings are being proposed or punishment is being carried out as well as those who have been convicted in a criminal case related to corruption / bribery cases.
4.	It will be the responsibility of the person concerned to complete the tasks assigned to the candidate appointed on contract basis and the terms and conditions of the ruling are acceptable as well as there will be no other benefits, rights or entitlements to service inclusion or absorb or regular service it is mandatory to submit a bond on 500/- stamp paper.
5.	Age attained, Qualification acquired and Experience gained as on 20 August, 2025 will only be taken into account. No addition or alteration therein will be made subsequent to the submission of application.
6.	As per the eligibility list, e-mail or letter will be sent to the candidates in the merit wise list for interview and the award letter will be issued to the eligible candidate selected by the selection committee as per GoM's GR. It should be noted that no contact will be made with the remaining candidates.
8.	Incomplete applications will not be considered
9.	Contractual service period for the above said posts will initially for 11 months. The same can be extended further upto 3 years maximum as per requirement, its utility with reference to merit and performance of the officer concerned. This appointment is purely for a fixed term only. The Employee shall have no claim, expectation, or entitlement to permanent employment now or in the future based on this contract.
10	Age attained, Qualification acquired and Experience gained at the time of publication of the said advertisement will only be taken into account. No addition or alteration therein subsequently will be entertained.
11	Officers working in Central State Semi Govt., PSU's fulfilling the prescribed eligibility criteria, equivalent pay scale and Grade Pay can apply for the post on purely contract basis . Also after confirming of the fulfillment of the other requirements mentioned in the recruitment rules above
12	Experience of only full time work acquired after completion of desired educational qualification will be considered. Part-time/hourly basis/honorarium service will not be considered.
13	It is mandatory to submit NOC, No Dues, No D.E. pending/proposed certificates from their parent/present department as per Govt. Rule in this behalf, in case, if candidate is selected for appointment.
14	Necessary copies of the certificates duly self-attested are required to be submitted along with the application in support of the statements made in the application and Candidate's e-mail id, address (with pin code) and Mobile Number should be complete and valid.
15.	Candidates are directed to submit their application, self-declaration, character certificate, etc. in the prescribed formats kept with this advertisement.
16.	The applicants fulfilling the eligibility criteria prescribed for the post should ensure that his/her application should receive to this Authority well before due date. Applications received after due date will not be considered and will automatically treated as rejected.
17.	Retired person from Class 'C' and 'D' are not eligible to apply for any of the posts.

18.	<p>The appointment of candidate is liable to be terminated / discontinued / cancelled at any point of stage if the copies of certificates submitted / information furnished by the candidate at the time of submitting the application or in the process of interview / selection or thereafter are found invalid, fraudulent, suspicious and / or incomplete.</p> <p>The Decision of Vice Chairman & Managing Director, CIDCO, in this regard shall be final and binding. As well as no one can present any argument in this regard.</p>
19.	The applicant should be healthy and physically, mentally fit and capable to carry out the proposed task assigned to him/her for the contract services to be appointed.
20.	The appointing competent authority has reserved his rights to terminate or discontinue the contractual services as and when the authority feel necessary without assigning any reason as also circumstances so arises.
21.	The contractual officer should not be involved in any of the commercial activity which will create obstacle, complications to the Authority's work so entrusted / assigned to him.
22.	The contractual officers should declare himself conflict of interest, if any, before commencement of the contractual period.
23.	The contractual officer shall hold in confidence and shall not disclose to any person any information, documents, official secretes from office record assigned to him/her. He/She shall take due care to maintain the confidentiality of such information, documents, official secretes. He/She shall be fully responsible for any disclosure or misuse of such information, documents, and official secretes. He/She will have to maintain utmost secrecy and confidentiality at all times as regards any information or acknowledge obtained/gathered during the said contractual period, and will not be indulge in any activity prejudicial to the interest of our Authority.
24.	The contractual officer should ensure that the task/work assigned/entrusted to him/her should be completed within a stipulated time limit. The competent officer so nominated will take periodical review and evaluate the work carried out by said contractual officer.
25.	The contractual officer does not possess any financial, administrative rights.
26.	If at any time, the Competent Authority is of the opinion that integrity of the contractual person is doubtful or behave in a disorderly or in a negligent manner or violated any terms/conditions of contract, then in that event, Without giving any notice the contract shall stand terminated.
27.	After termination of contract period, the contract person shall be bound to return all the office record, papers, documents, books or other material in its custody, to the Authority.
28.	Any candidate punished by any court under criminal or moral degradation case is not eligible for appointment, Candidate should produce details of police inquiry / court matter pending against him/her or punishment. His/Her candidature will be cancelled on found guilty during or after selection.
29.	The selection or appointment of candidate is liable to be terminated / cancelled at any point of stage if the information submitted or statements made during the entire process of selection are found to be incorrect, invalid, fraudulent, suspicious and / or incomplete and he/she will be removed from services without any intimation.

30.	On Merit of the candidate Waiting List will be prepared, which will remain valid maximum upto 11 Months depending upon the circumstances.
31.	Selection will depend upon verification / confirmation of candidate's original certificates. If candidate fails to show the relevant certificates at verification time, his/her name will stand cancel from the shortlisted list. No exemption/ extension or any kind of further request / excuse will be entertained.
32.	On confirmation about fulfilling the eligibility criteria and above said terms & conditions candidates should fill up the application.
33.	All the notifications, GRs, Circulars, order etc. issued by the GoM from time to time are applicable to this recruitment process.
34.	This Authority reserves its right either to cancel/postpone the entire procedure in accordance with the advertisement or to cancel/postpone the advertisement, without any justification. Decision of the Competent Authority will be Final in this regard.
35	Selection will depend on verification of candidate's original educational, experience and other related certificates. If candidate fails to submit the required certificates within stipulated time his/her name will stand cancel from the select list.
36	Candidates should submit their applications in the prescribed Proforma ONLY along with Undertaking kept with this advertisement.
39	Necessary copies of the certificates duly attested are required to be submitted along with the application in support of the statements made in the application. Failing which the applications will not be considered.
40.	<p>Application should submit following certificates in original as well as attested copies thereof for verification before appointment.</p> <ul style="list-style-type: none"> • School Leaving Certificate / Birth Certificate / Domicile Certificate • SSC, HSC and Degree Marksheet & Passing Certificate • Marriage Registration Certificate / Gazette copy in case of married women candidate
41	In case of resignation/termination of contract by persons appointed on contractual basis by CIDCO Corporation, it is mandatory for both the parties to give one month's notice.
42	The engagement shall be purely on a contract basis and will not confer any right for regular appointment in CIDCO organizations. The contractual person shall not be entitled to any benefits / compensation/ absorption /regularization of service in the City and Industrial Development Corporation of Maharashtra LTD (CIDCO). The contractual person shall not claim any benefit/compensation/absorption/ regularization of service with CIDCO.
43	Employees appointed on contractual basis by CIDCO Corporation will not be eligible for Provident Fund, Gratuity and any type of leave applicable to regular employees of the corporation.

C. Selection Process: The screening methodology/selection process will comprise of Personal Interview followed by Document Verification and Medical Examination as per the category prescribed for the post. The selection process would judge different facets of knowledge, skills, experience, expertise, aptitude, and physical fitness. The candidates will be shortlisted for an interview, based on their eligibility/ qualifications/ experience in the relevant field.	
D. Important Instruction :-	
1	Document verification :- <ul style="list-style-type: none"> The information mentioned in the application will be verified from the original certificates. Candidates unable to produce required certificates on the stipulated date will not be allowed for interview and their application at that stage only will presume to be cancelled. Candidates shortlisted for interview will be interviewed at the venue decided by the authority.
2	Candidate will lose his/her right if he/she fails to comply the requirements within stipulated time
3	Candidate's e mail id, detailed correspondence address (with pincode) and Mobile Number should be complete, valid and legible
4	The statements made by the candidate, if found to be incorrect, invalid, fraudulent, suspicious and/or incomplete at any stage will be liable for punishment under the Act.
5	Candidates are not entitled for any allowance for attending the document verification or the interview.
6	Candidates may please note that Authority has not given any rights to any person or any organization to sell or accept the applications.
E. <u>Special Instruction :-</u>	
1.	The candidates are required to write on envelope in BLOCK LETTERS the name of “POST” applied for.
2.	Interested candidates fulfilling criteria shall submit their application in the prescribed format only on or before 20 August, 2025 upto 5.00 p.m. to the CGM (Transport & Airport), Transportation & Communication Department 6th Floor, CIDCO Bhavan, CBD Belapur, Navi Mumbai – 400614 along with passport size photograph, detailed correspondence address (with pin code) and the attested copies of all relevant certificates.
3.	No Application will be entertained received after due date.

Date : 30/07/2025

Place: Navi Mumbai

Vijay Singhal, I.A.S.
Vice Chairman & Managing Director,
CIDCO



(TO BE FILLED IN BOLD ENGLISH CAPITAL LETTERS BY THE CANDIDATE ONLY)

(All fields & columns are mandatory. In case any relevant field left blank, the form will be treated as incomplete)

Please affix
pass
port size
photograph
and sign
across

To,

Chief General Manager (T&A)

City and Industrial Development Corporation of Maharashtra LTD,
Transportation & Communication Department,
6th Floor, CIDCO Bhavan, CBD Belapur
Navi Mumbai-400 614. MAHARASHTRA.

1. Name of Post applied for :- _____
2. Category - applied for :- **PURELY ON CONTRACT BASIS**
3. Candidates' Full Name _____
(Surname) (Middle Name) (Name)
Candidate's maiden name (in case of married women only)
4. Date of Birth :- _____ Age as on (20.08.2025) Yrs. _____ Months. _____
5. Gender :- _____ Nationality :- _____ Religion :- _____
6. Caste* :- _____ (SC/ST/OBC/VJNT/ _____) *Not mandatory
7. Permanent Address :- _____

8. Correspondence Address :- _____

9. Email ID :- _____
10. Mobile No :- _____ Alternate Contact No :- _____
11. Educational / Professional Qualifications acquired as on 20.08.2025:-

Sr.No.	Name of Degree	Subject	Year of passing	Percentage	Board/University /Institute
1.					
2.					

3.					
4.					

12. Experience gained upto 20.08.2025:-

No.	Name of Organization	Period			Post held	Nature of duties performed	Postwise total experience (in numbers of year)
		From	To	Total			
1							
2.							
3.							
4.							
5.							
TOTAL							

13. Character Certificates from Gazetted Officers :- _____
of Class-I rank certifying about candidate's _____
character, integrity, identity & residential address _____
on his letter-head in original
14. Domicile Certificate No.:- _____ Aadhar Card No. :- _____
15. Voters ID No. :- _____ PAN No. :- _____
16. Parent Department Name, Address, :- _____
17. Phone No., Competent Authority, Email ID _____
(Retired from which organization) _____
18. Present employer's Name, address, email id, :- _____
Phone number, key person (if any) :- _____
19. Languages known :- _____
20. Last post held (with Class e.g.A, B) :- _____
21. Last pay drawn with Grade Pay :- _____

22. Subject of empanelment preferred, if any :- _____

23. Drawing pension, or not (details if any)

#Enclosures in support of statement duly self attested

(#denotes strike out whichever not applicable)

- | | | | |
|-------|--|----|--------------------------------|
| i. | Age Proof (Birth Certificate / SLC). | :- | Yes / No |
| ii. | Educational / Professional Qualifications
(Passing Certificate necessary). | :- | Yes / No (Nos.____) |
| iii. | Experience Certificates. | :- | Yes / No (Nos.____) |
| iv. | Undertaking to the effect of self-attested | :- | Yes / No certificates. |
| v. | Domicile certificate. | :- | Yes / No |
| vi. | Character certificates in original from | :- | Yes / No competent authority. |
| vii. | Copy of Aadhar, Voters ID, PAN No. | :- | Yes / No as proof of identity. |
| viii. | No Dues, No DE Pending / Proposed.
legal /Court proceedings pending / proposed. | :- | Declaration confirmed No |
| ix. | Retirement / Pension related papers | :- | Yes / NO |

DECLARATION:

I hereby declare that all the statements made by me in the application form are true and correct to the best of my knowledge and belief that nothing has been concealed or suppressed. I have enclosed all necessary documents / certificates to this effect. I also understand and aware that in case, any of my statements is found untrue during any stage of recruitment and thereafter, I shall be disqualified for the post applied for and I shall be liable for any penal action under the Law.

I have read the advertisement and the relevant GoM's GAD GR No. सीबीई -१५२५/प्र क्र.३७/आस्थामं (का.१३), dated: १०/०६/२०२५), mentioned here in above and made aware myself about all the terms & conditions stipulated therein and affirm to abide by them. I affirm I the requisite criteria that no any departmental enquiry is live / pending / proposed against me as on today. I further affirm that there are No Dues, No Legal Proceedings of any nature is pending against me as of date.

Date:

Place:

Signature of candidate with name & date

FORMAT OF CHARACTER CERTIFICATE
On Letter-head

Please affix
passport size
photo
(seal of issuing
authority across
photograph)

This is to certify that Shri /Mrs. / Ms. _____
S/o D/o W/o _____residing
of _____ Dist _____
Tahsil _____ PIN _____ State _____ is well known to
me since last _____ years.

He / She bears good moral character and his integrity is beyond doubt. I, therefore, recommend
him / her and state that he / she is suitable for CIDCO employment. He / She is not related to me.

Place:

Date:

Name & Designation of
Class-I Gazetted Officer
(Signature with seal, address)

प्रपत्र - ब

स्वयं-साक्षांकनासाठी स्वयं घोषनापत्र

Please affix
passport size
photo#

मी श्री
यांचा मुलगा / मुलगी वय वर्ष, आधार क्रमांक (असल्यास)
व्यवसाय , राहणार
याद्वारे घोषित करतो / करते की, मी स्वयं साक्षांकित केलेल्या प्रती या मूळ कागदपत्रांच्याच सत्य प्रती आहेत.
त्या खोट्या आढळून आल्यास, भारतीय दंड सहिता आणि किंवा संबंधित कायदानुसार माझ्यावर खटला भरला
जाईल व त्यानुसार मी शिक्षेस पात्र राहील याची मला पूर्ण जाणीव आहे.

ठिकाण:

अजर्दाराची सही

दिनांक:

अजर्दाराचे नांव