



**CITY AND INDUSTRIAL DEVELOPMENT  
CORPORATION OF MAHARASHTRA LIMITED**  
(A Govt. of Maharashtra Undertaking)

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**CIN : U99999MH1970SGC014574**

CIDCO/CSD/660 BM/

Date: 24.07.2025

<b>EXTRACT OF RESOLUTION</b>	
Board Meeting Date	<b>18.07.2025 – NIRMAL Conference Room</b>

**Item No 05 / 660 BM**

**Annual Report for the FY 2024-2025 of the Vigilance  
Department.**

The Board after discussion, passed the following Resolution:

**RESOLUTION NO:13100**

**"RESOLVED THAT** the Board do and hereby take note of the Annual Report for the FY 2024-25 of Vigilance Department CIDCO."

**(AMITA N PAUNIKAR)**  
COMPANY SECRETARY  
**RESOLUTION NO: 13100**

**(SHRI. VIJAY SINGHAL)**  
VC&MD & CHAIRMAN

OSD.

8/4/25  
  
01/08



**BOARD NOTE**

Item No	
Board Meeting No	
Date of Meeting	
Sponsoring HOD	CVO

**A) Subject :** Annual Report for the FY 2024-2025 of the Vigilance Department

**B) Issue for consideration:** To apprise the Board about the Annual Report for FY 2024-2025 of Vigilance Department.

**C) Nature of Approval :** (Please tick appropriate column)

Appraisal Note	Allotment	Adm. Approval	Financial Approval / Award of work	Policy	Others (Pl. specify)
✓					

**D) Details about the Proposal :**

The Department of Vigilance is a newly created department in CIDCO.

Since March 2014, the Vigilance Department, has been working towards bringing clarity in roles and responsibilities in the various departments of CIDCO with the aim of creating working conditions with no scope for corruption in the organization. Towards this goal, the Vigilance Dept. has already been taken various measures to reduce corruption, public contact points in CIDCO, process improvement recommendations after complaint enquiry, implementation of integrity pact, launching of Vigilance web link, Departmental Process Manuals, Vigilance Awareness Week, etc.

The Annual Vigilance Report (1st April, 2024 to 31st March, 2025) containing the various measures, initiatives and activities is enclosed at Annexure - I.

E) Financial Implication  
(Amount in Rs.)

: N.A.

F) Legal Requirements/Implications/Provisions

: N.A.

G) Date of approval of the agenda note by VC & MD/Jt MD: 14-07-2025

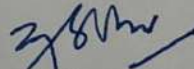
H) Whether continuation of Deferred item/ or Fresh Item : Fresh Item  
(If, deferred, date of Board Meeting )

I) Whether to provide the Board Note and Board Resolution under : Yes  
RTI Act, 2005

**DRAFT RESOLUTION NO:**

"RESOLVED THAT the Board do and hereby take note of the Annual Report for the FY 2024-25 of Vigilance Department CIDCO."

Initiated by - Signature :



Name : Suresh Mengade,

Designation : DIG & Chief Vigilance Officer, CIDCO

CIDCO Md's @  
Belapur Office  
INW. No. 420488  
Date 14/07/25

No. CIDCO/CVO/2025/E- 420488

Dt. 09/07/2025  
14

**Sub.: Annual Report for the FY 2024-2025 of the Vigilance Department to apprise the Board.**

The Annual Report of the Vigilance Department CIDCO for FY 2024-25 containing the various measures, initiatives and activities undertaken during the year is prepared and placed at C/ 05 to C/ 37.

As was the focus in 2014-15, 2015-16, 2016-17, 2017-18, 2018-19, 2019-20, 2020-21, 2021-2022, 2022-23 2023-24 and 2024-25 to Vigilance Department has, besides enquiring into public complaints, concentrated on many preventive vigilance measures like process improvements & reducing point of public contact in CIDCO offices.

It is proposed to submit the Annual Report for the year 2024-25 to the Board for appraisal. The Draft Agenda Note along with Annual Report placed at C/ 01 to C/ 03.

Submitted for kindly approval.

CVO Office  
INW. No. 420488  
15/07/25

VC & MD

By: *[Signature]*  
before Board  
C. S.  
14/07

*[Signature]*  
CVO

BSD  
7/15/07/25

*[Signature]*  
CVO

Ref: CIDCO/CVO/2025-26/E-

Date: 16.07.2025

This is with reference to pre-page note (N/1), the draft agenda note along with annual report is approved by Hon VC&MD. Accordingly, 8 copies of 'Draft Board Note' may be submitted to Company Secretary so that the same can be presented in the ensuing board meeting.

Submitted please.

*Handwritten signature*  
CSO to CVO

~~CVO~~  
*27/6/25*  
*16/07/25*

Company Secretary



8 Board Note Received  
Copies in English & ~~Copies in Marathi~~  
Send this File next day of Board Meeting



**ANNUAL REPORT**  
Of  
**VIGILANCE DEPARTMENT**  
**2024-2025**

(From 01.04.2024 to 31.03.2025)



**CITY & INDUSTRIAL DEVELOPMENT CORPORATION OF  
MAHARASHTRA LTD.**

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# 1. INTRODUCTION

## 1.1 About CIDCO:

City and Industrial Development Corporation (CIDCO) of Maharashtra Ltd., is a company wholly owned by the Govt. of Maharashtra and started functioning on 17th March 1970, with the specific aim of decongesting Mumbai city and at the same time creating a new planned, self-sufficient and sustainable city on the mainland across Thane creek adjoining Mumbai. CIDCO is a public sector undertaking incorporated as a company which is notified by the Maharashtra State Government as the New Town Development Authority (NTDA). The Government later widened the scope of CIDCO's activities delegating the responsibility as the Special Development Authority (SPA). The objectives of CIDCO is to plan and develop urban settlements self-sufficient with the physical and social infrastructure that could meet residential, commercial, socio-cultural and industrial needs of the population in the years to come with a vision of creating safe, environment-friendly and sustainable city with atmosphere conducive for fuller and richer life that would be devoid of socio-economic disparities.

## 1.2 About Vigilance Department in CIDCO:

Vigilance Department was formed in CIDCO vide BR No.10817 dtd.17/05/2013, headed by Chief Vigilance Officer (CVO). The main objective of this department is to prevent corruption and enhance transparency in official procedures of CIDCO. The Vigilance Department not only takes appropriate steps on the received complaints but also recommend process improvement to various departments of CIDCO for improving transparency in public delivery system.

The function of vigilance departments of CIDCO is to conduct preventive checks, to investigate the complaints and to advise. It ensures that the decision taken is in the best interest of the corporation and is based on the existing provision application to CIDCO.

### **1.3 Functions of Vigilance Department:**

The functions of the Vigilance Department can be broadly divided into Three categories:-

- A) Preventive Vigilance (Proactive measures); B) Investigative Vigilance (Reactive measures);
- C) Punitive Vigilance

#### **A) Preventive Vigilance (Proactive basis):-**

- Surveillance on corruption prone areas such as allotment section, lands branch, FSI, TDR permission, payment releasing section; etc.
- To conduct surprise visits in sensitive & corruption prone areas to check integrity of employees.
- Maintain Surveillance on employees of doubtful integrity, monitoring movements of illegal agents in CIDCO premises, colonies.
- Recommend policies for periodical rotations of staff on sensitive posts.
- To examine the departmental process manuals of various departments of CIDCO.
- Process for vigilance clearance of officers/employees.
- To conduct in-house training programs for officers/employees.
- Liaison with Police Department.
- Supervision of CIDCO Bhavan and other CIDCO offices situated in different places from security angle.
- Access control in CIDCO office premises including on holidays.
- To motivate the employees, restraining employees from malpractice.

#### **B) Investigative Vigilance (Reactive basis): -**

- Collect intelligence about any misconduct/malpractices in CIDCO and investigate the complaints of malpractices against officers and employees of CIDCO.
- Investigation of complaints having vigilance angle against all categories of employees, agencies, allotments, illegal agents operating for allotment of transit tenements and CIDCO flats, shops etc.
- Monitor progress of action recommended by Vigilance Department in various cases.
- Ensure speedy processing of vigilance cases at all stages.
- Assistance to the Police in the investigation of cases related to CIDCO.
- To watch cases of disciplinary actions pending with respective competent authorities.

### **C) Punitive Vigilance: -**

- I. Scrutinizes of impaction and audit report completion and allegation appearing in press and to take appropriate action there on
- II. To priorities the activates of conducting investigation and completing of disciplinary action in case involving public services due for retirement.
- III. To ensure that the charge sheet, statement of important are drawn by complete authority and copies of the same are served upon department officer in time where possible.
- IV. To ensure that there is no delay in appointing the inquiry and preventing authorities where necessary.
- V. Closely monitor the progress of inquiry proceedings including quality of performance of preventing officers before IO.
- VI. To examine the inquiry officers report keeping in view the evidence attend by the prosecution and defuse during the course of enquiry.
- VII. Tender 1st and 2nd stage advice on the proposal received from component authorities.
- VIII. To ensure that the disciplinary authorities /CA has issued a speaking orders and had applied his mind before taking his independent integument in disciplinary action.
- IX. To ensure that rules and time limits with regards to the Disciplinary Proceedings are scrupulously follow at all the stages by concerned as any violation of rules would render the entire proceedings vitiated.
- X. To scrutinize on continuous basis, complains and grievances received by other division /units in the organization.
- XI. To ensure that the competent disciplinary authorities do not adopt a dilatory or lax attitude in proceeding vigilance cases.
- XII. To ensure that cases against the public servants on the verge of retirement do not lapse due to time-limit for reasons such as misplacement of files etc. and that the orders passed in the cases of retiring officers are implemented in time.
- XIII. To ensure that all the Cases of Suspension are reviewed within a period of 90 days with view to see if the Suspension Order could be revoked.
- XIV. To bring the notice of the board specific cases where the Disciplinary Authority has disagreed with the CVO's advised.
- XV. To ensure that the CVO is invited to remains presents at the time of review of vigilance work by the board.
- XVI. Identify cases having vigilance angle reported in inspection report, audit report, media report etc, carry out investigation and take misconduct, if any, to its logical conclusion.

## 2. COMPLAINTS

### 2.1 Complaints received from public in Vigilance Department

Following table represent the complaints received from the public from April-2024 to March-2025. The segregation shows that 17.06% complaints are Vigilance type & 82.94% non-vigilance type. Details are as shown in table given below.

#### 2.1 Month wise Complaints received in Vigilance Department by Tapal / Mail/ Web-link on Vigilance Portal

MONTH	VIGILANCE COMPLAINTS	NON-VIGILANCE COMPLAINTS	TOTAL
April 2024	10	50	60
May 2024	02	31	33
June 2024	09	20	29
July 2024	10	22	32
August 2024	03	13	16
September 2024	07	25	32
October 2024	07	31	38
November 2024	02	35	37
December 2024	04	37	41
January 2025	05	26	31
February 2025	07	27	34
March 2025	07	38	45
<b>Total</b>	<b>73</b>	<b>355</b>	<b>428</b>
<b>Percentage</b>	<b>17.06%</b>	<b>82.94%</b>	<b>100%</b>

Table 2.1: Month wise complaints received from public in Vigilance Department by Tapal / Mail / Web-link on Vigilance Portal

## 2.2 Year wise comparison of vigilance complaints received and disposed in Percentage:

SR NO.	YEAR	VIGILANCE COMPLAINTS RECEIVED	VIGILANCE COMPLAINTS DISPOSED IN SAME YEAR	PERCENTAGE OF DISPOSAL
1	2014-15	140	93	66.42 %
2	2015-16	104	81	77.88 %
3	2016-17	119	59	49.57 %
4	2017-18	107	79	73.83 %
5	2018-19	135	73	54.07 %
6	2019-20	88	40	45.45%
7	2020-21	152	83	54.61%
8	2021-22	74	45	60.81%
9	2022-23	89	63	70.78%
10	2023-24	73	60	82.19%
11	2024-25	73	48	65.75%

Table 2.2 :Year wise comparison of vigilance complaints received and disposed in percentage.

## 2.3 Year wise comparison of vigilance complaints received and disposed in bar diagram:

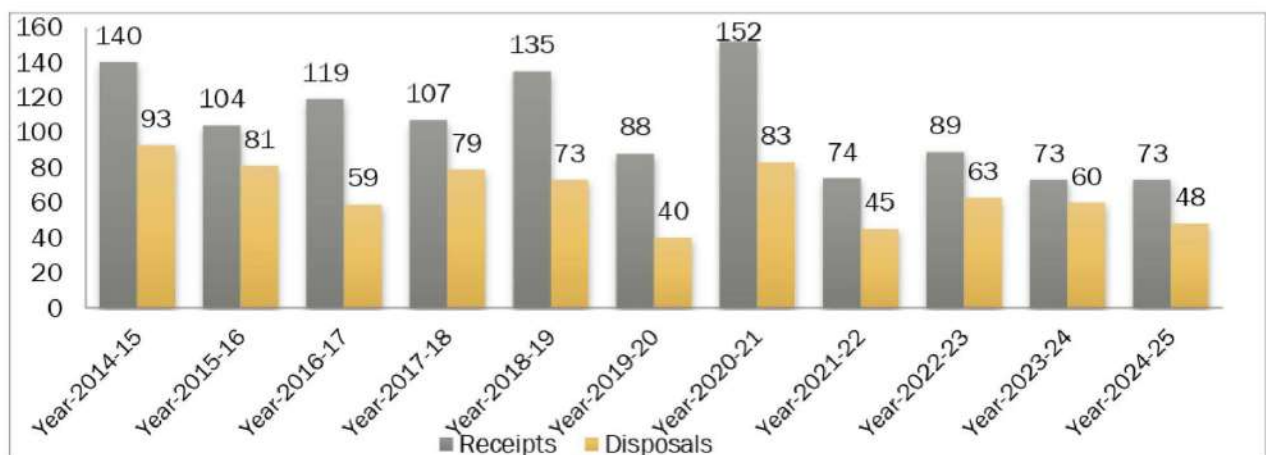


Fig 2.3: Comparative Bar Graph about No. of vigilance complaints received and disposed per year during Year 2014-15 to 2024-25

## 2.4 Details of vigilance complaints received to Vigilance Department in current year 2024-25

Total 73 vigilance complaints by *Tapal* / Mail, Vigilance web-link / Portal were received in year 2024-25 in Vigilance Department. There were 22 vigilance complaints brought forward from years 2014 -25. Details of complaints received & disposed by Vigilance Department in 2024-25 are given below.

SOURCES OF COMPLAINTS RECEIVED IN 2024-25 (BETWEEN 01.04.2024& 31.03.2025)	NO. OF COMPLAINTS RECEIVED	NO. OF COMPLAINTS DISPOSED	NO. OF COMPLAINTS IN PROCESS (AS ON 31.03.2025)
Vigilance Department's inward, e-mail, Web-link of Vigilance Portal	73	48	25
Complaints brought forward from 2014-24 as on 01.04.2025	22	18	4
<b>Total</b>	<b>95</b>	<b>66</b>	<b>29</b>

Table 2.4: Details of complaints received to Vigilance Department by all sources in 2024-25

### 3. RECEIVED AND DISPOSALS OF VIGILANCE COMPLAINTS

#### 3.1 Details of Complaints which are processed in year 2024-2025

The current status of complaints which were processed in year 2024-25 as on 31.03.2025 is as follows:

STATUS	NO. OF COMPLAINTS
Vigilance enquiries & Cases Close During Year	52
Vigilance enquiry completed & reports sent to Competent Authority for further action	14
Vigilance enquiry on-going	29
<b>Total</b>	<b>95</b>

Table 3.1: Current statuses of the cases which were in process of Annual Report 2024-25

#### 3.2 Department-wise vigilance complaints received in Vigilance Department in year 2024-25

Following table shows the complaints received in vigilance department related to various departments within CIDCO for the year 2024-25 and percentage with total complaint received

Sr. NO	DEPARTMENT / HEAD OF DEPARTMENT	TOTAL	PERCENTAGE
1	CCUC (Naina)	01	1.36%
2	CLSO(Naina)	01	1.36%
3	Div. Officer (Panvel & Kalamboli)	01	1.36%
4	Div. Officer (Vashi)	01	1.36%
5	CL & SO (Land Acquisition)	01	1.36%
6	JMD-I Office	01	1.36%
7	GM Housing	01	1.36%
8	Executive Engineer (Vashi)	01	1.36%
9	CVO Office	02	2.73%
10	Manager (Marketing - 1)	02	2.73%

11	Manger (Town Services - I)	02	2.73%
12	Manger (Town Services - III)	02	2.73%
13	Administrator (New Towns)	02	2.73%
14	Div. Officer (Kharghar & Kamothe)	02	2.73%
15	Div. Officer (Nerul & Belapur)	02	2.73%
16	Chief Planner (Naina)	02	2.73%
17	Chief Engineer (NMIA)	03	4.10%
18	Security Officer	03	4.10%
19	Manger (Town Services - II)	03	4.10%
20	Sr. Planner (BP)	04	5.47%
21	CL&SO (Thane & Raigad, 12.5%) / CLSO (NMIA)	04	5.47%
22	Div. Officer (Koparkhairane & Ghansoli)	05	06.84%
23	Manger (Personnel)	08	10.95%
24	CCUC (NM)	08	10.95%
25	Chief Fire Officer	11	15.06%
<b>TOTAL</b>		<b>73</b>	<b>100%</b>

**Table 3.2: Department-wise complaints received in Vigilance Department in 2024-25**

## 4. ACTION TAKEN

### 4.1 VIO wise Current status of the vigilance cases for the year 2024-2025 (AS ON 31.03.2025)

STATUS	NO. OF COMPLAINTS						
	VIO-I	VIO-II	VIO-III	VIO-IV	VIO-V	VIO-VI	TOTAL
Vigilance enquiry closed & Case closed	13	07	09	05	07	11	52
Vigilance enquiry completed & reports sent to Competent Authority for further action	01	04	04	0	01	04	14
Vigilance enquiry on-going	07	02	08	03	04	05	29
<b>Total</b>	<b>21</b>	<b>13</b>	<b>21</b>	<b>08</b>	<b>12</b>	<b>20</b>	<b>95</b>

Table 4.1: Status of vigilance enquiries as on 31.03.2025

\*VIO-VIGILANCE INVESTIGATION OFFICER

### 4.1 Action taken by Vigilance Department on complaints which were received in year 2024-25 in Pie diagram form:

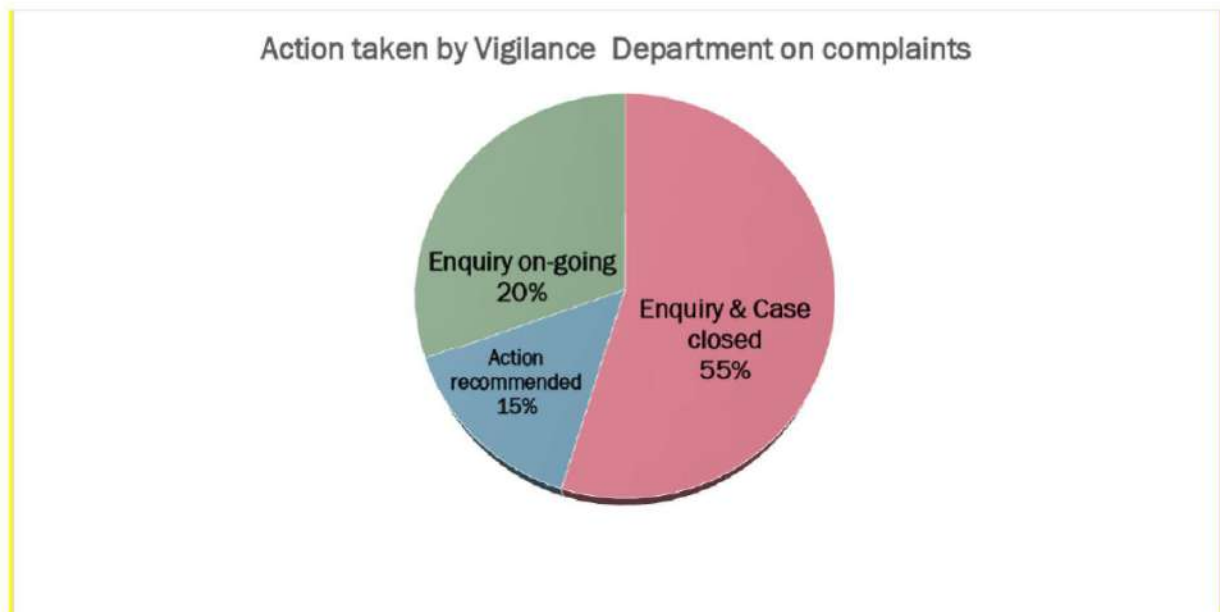


Fig 4.1: Details of Action taken on vigilance complaints received in 2024-25

## 4.2 Actions recommended by Vigilance Department after completion of enquiry on complaints.

Following table represents the recommendation of various actions that has been taken after completion of enquiry on vigilance complaints in 2024-25

SR. NO.	ACTION RECOMMENDED AFTER PRELIMINARY ENQUIRY ON VIGILANCE COMPLAINTS	Total		PERCENTAGE %
		NO. OF CASES	NO. OF EMPLOYEES INVOLVED IN THESE CASES	
1	Suspension	00	00	00.00%
2	Departmental Enquiry	04	04	28.57%
3	Show-Cause Notice	00	00	00.00%
4	Displeasure note	00	00	00.00%
5	Warning	04	06	28.57%
6	F.I.R.	03	15	21.42%
7	Transfer	02	04	14.28%
8	Vigilance circular/advisory issued	01	00	07.14%
	<b>Total</b>	<b>14</b>	<b>29</b>	<b>100.00%</b>

Table 4.2: Recommendations made after completion of Vigilance enquiry.

## 5. Vigilance Clearance & RTI Cases

### 5.1 Vigilance clearance decided in 2024-2025

To grant for vigilance clearance to officers/employees for various purposes is a part of Preventive Vigilance function of Vigilance department on proactive basis. The Vigilance Department has disposed of 982 cases of employees for Vigilance clearance. Details are given below

SR. NO.	PURPOSE OF VIGILANCE CLEARANCE	NO. OF CASES CLEARANCE GIVEN	NO. OF CASES CLEARANCE REJECTED	TOTAL NO. OF CASES
1	Passport	117	03	120
2	VISA	59	01	60
3	Confirmation	155	01	156
4	Promotion	310	22	332
5	Retirement	57	05	62
6	Transfer	00	00	00
7	Releasing of final dues	06	05	11
8	Extension / Re-employment	14	00	14
9	Resignation	18	00	18
10	Experience Letter	07	00	07
11	Interview	56	01	57
12	Other	141	04	145
<b>TOTAL</b>		<b>940</b>	<b>42</b>	<b>982</b>

**Table 5.1:No. of vigilance clearance decided in 2024-2025**

## 5.2 Right to Information Act, 2005 related cases disposed of in year 2024-2025

SECTION	NO OF RTI APPLICATION RECEIVED	NO OF CASES IN WHICH INFORMATION GIVEN	NO OF CASES IN WHICH INFORMATION REJECTED	NO CASES IN WHICH FIRST APPEAL ATTENDED	NO OF CASES IN WHICH SECOND APPEAL ATTENDED
PRELIMINARY ENQUIRY SECTION	60	51	09	12	01
DEPARTMENTAL ENQUIRY SECTION	09	00	09	04	01
TOTAL	69	51	18	16	02

Table 5.2: Right to Information Act 2005 related cases handled in 2024-25

## 6. DEPARTMENTAL ENQUIRY

DEPARTMENTAL ENQUIRY CASES 2024-25 (BETWEEN 01.04.2024& 31.03.2025)	RECEIVED	DISPOSED	PENDING
DE CASES RECEIVED IN 2024-25	07	04	03
DE CASES BROUGHT FORWARD FROM 2014-24 AS ON 31.03.2025	21	13	08
TOTAL	28	17	11

Table 6.0: Departmental Enquiry ( From DE Officer ) Year 2024-2025

## 7. GRIEVANCE REDRESSAL SYSTEM

SOURCES OF COMPLAINTS RECEIVED IN 2024-25 (BETWEEN 01.04.2024 & 31.03.2025)	RECEIVED	DISPOSED	In Process ( on 31.03.2025)
GENERAL GRIEVANCES	1073	920	153
ENGINEERING GRIEVANCES	1431	1375	56
PERCENTAGE		91.65%	8.35%

Table 7.0: Grievance Redressal System - Year 2024-2025

## 8. EMERGENCY OPERATION CENTER REPORT

Emergency operation center is established under the close supervision of CVO to attend emergency situation shown as fire, flood etc. within CIDCO jurisdiction. The information regarding complaint received in this attend and their disposed in as under.

SOURCES OF COMPLAINTS RECEIVED IN 2024-25 (BETWEEN 01.04.2024 & 31.03.2025)	RECEIVED	DISPOSED	PENDING
GRIEVANCES RECEIVED IN 2024-25	153	152	01
GRIEVANCES BROUGHT FORWARD FROM 2014 - 24	00	00	00
TOTAL	153	152	01

Table 8.0: Emergency Operation System - Year 2024-2025

## 9. Visitors Management System

### Department-Wise Visitors Summary Report.

Sr. No.	Department	Total No of Visitors
1.	LANDS 22.5%	8617
2.	LANDS 12.5%	18520
3.	MTS-I	5104
4.	MTS-II	25294
5.	MTS-III	4259
6.	DATA CENTER	1548
7.	MD OFFICE	714
8.	JMD-I OFFICE	548
9.	JMD-II OFFICE	530
10.	JMD-III OFFICE	1166
11.	PERSONNEL	364
12.	LAW	136
13.	ENGINEERING	4400
14.	ARCHITECTURE	1445
15.	PLANNING	1639
16.	ACCOUNTS	4401
17.	CVO	992
18.	RTI- GM(ADM)	152
19.	PUBLIC RELATION	317
20.	ECONOMICS	124

21.	STATISTICS	55
22.	T & C	1295
23.	LIBRARY	26
24.	CS OFFICE	51
25.	Fire Safety	1716
26.	HOUSE KEEPING	22
27.	SURVEY	1136
28.	METRO	98
29.	TELECOM	26
30.	ELECTRICAL	98
31.	CHO	254
32.	DISPATCH	546
33.	LAND AQ	1513
34.	CHAIRMAN	71
35.	OSD	191
36.	SP	824
37.	RECORD ROOM	99
38.	COURT CASES	181
39.	URS	11
40.	SE	95
	TOTAL →	88578

Table 9.0: Visitors Management System: Year 2024-2025

## 10. Preventive Vigilance Actions

### 10.1 Surprise visits & checks to Various Departments of CIDCO

As a part of preventive vigilance, the vigilance team has undertaken more than 31 surprise visits for checking standard operational processes (SOP) of various departments of CIDCO. This helped to keep proper surveillance on pending work in the respective departments and its timely disposal

Surprise visits & checks to various departments of CIDCO							
Nodal Office /Department	VIO-I	VIO-II	VIO-III	VIO-IV	VIO-V	VIO-VI	TOTAL
Klamboli		1					1
Kharghar (Fire)			1				1
Panvel	1				1	1	3
Nerul (Railway Station)			2				2
Nerul (Estate)			1		1	1	3
CLSO(12.5%)		1					1
Aurangabad	1	1			1	1	4
Ulwe	1	1					2
Dronagiri (Fire)		1	1				2
M(TS-1)						1	1
Ghansoli (Tansist Camp)			1				1
Kharkopar (Railway Station)			1				1
EOC			2				2
Juinagar Railway Satation			1				1
Kharghar/Kamothe					1	1	2

<b>SE(Water Supply)</b>				<b>1</b>			<b>1</b>
<b>Project Planning &amp; Quality Controller</b>				<b>1</b>			<b>1</b>
<b>Fire Office (CIDCO)</b>			<b>1</b>				<b>1</b>
<b>Hetawane Dam</b>			<b>1</b>				<b>1</b>
<b>Total</b>	<b>3</b>	<b>5</b>	<b>12</b>	<b>2</b>	<b>4</b>	<b>5</b>	<b>31</b>

## 10.2 Unauthorized Dumping of Debris.

Table of offenses registered during the year 2022-25 regarding unauthorized dumping of debris, theft of natural soil on land acquired and being acquired by CIDCO Corporation

During the year under report drives for unauthorized dumping of debris and soil theft were taken by Vigilance Department. During drive 29 Case were registered for transportation of debris and dumping in the CIDCO premises 86 accused and apprehended 96 dumpers, 1 truck, 1 JCB & 1 Dozer by Vigilance and CIDCO staff.

YEAR	TOTAL OFFENCE REGISTERED	TOTAL CRIME FILED		THE VALUE OF STOLEN SOIL	ACCUSED	DUMPER	TRUCK	JCB	POKLAN	DOZER
		OFFENCE ABOUT DEBRIS	SOIL THIEF							
2022-23	08	08	-	-	27	23	-	-	-	
2023-24	31	28	03	1,30,75,000	91	68	1	1	1	
2024-25	29	29	-		86	96	1	1		1
Total	68	65	03	1,30,75,000	204	187	2	2	1	1

### 10.3 Vigilance Circulars, Advisories, Office Orders which were issued by Vigilance Department.

१.	सिडको महामंडळातील विविध विभागाच्या कामकाजाचे प्रमाणित कार्यपध्दतीबाबत (SOP)	दि.०९/०५/२०२४
२.	गहाळ/हरवलेल्या संचिका संदर्भात दक्षता घेण्याबाबत.	दि.१३/०५/२०२४
३.	<b>Circular: Regarding Acceptance of gifts by Government Servant</b>	दि.३०/०९/२०२४
४.	दक्षता जन जागृती सप्ताह (Vigilance Week) साजरा करण्याबाबत	दि.१४/१०/२०२४
५.	परिपत्रक : वार्षिक माल मत्ता विवरणपत्रे सादर करण्याबाबत	दि.११/०३/२०२५

Table 10.3: Vigilance Circulars, Advisories, Office Orders issued by Vigilance Department in 2024-25

## 10.4 Integrity Pact

Integrity Pact creates an image of CIDCO being transparent and one that offers equal opportunity.

- The process of Integrity Pact was implemented for all contracts above Rs.5.0 crores to maintain high level of honesty, transparency and integrity during tendering process.
- It is assisted by the process of third party investigation of any bidder complaint regarding integrity in the tendering process through independent external monitors.

All contracts of CIDCO worth above Rs.5.0 Cr. come under Integrity Pact. From 2016 to 2020 & 2021-2025 statistics of integrity pact is Shown in following tables. Due to Covid 19 pandemic, analysis for the period 2020-2021 was not done .The appointment of Independent External Monitor (IEM) is in process.

<i>Sr. No</i>	<i>Year</i>	<i>No. of tenders invited during the period</i>	<i>Total contract value(Rs. in Cr.)</i>	<i>Average value(Rs. in Cr.)</i>
1	2016-17	49	4456.40	90.946
2	2017-18	58	1612.55	27.80
3	2018-19	70	15308.08	218.68
4	2019-20	69	22310.702	323.343
5	2020-21	-	-	-
6	2021-22	33	671.658	20.353
7	2022-23	40	2255.94	56.39
8	2023-24	66	6924.98	104.92
9	2024-25	24	5378.61	224.10

Table 10.4: Statistics for Integrity Pact Contracts

## 11. Vigilance Awareness Week

### 11.1 Vigilance Awareness Week 2024 - Activities

Central Vigilance Commission, Government of India, declared to observe **Vigilance Awareness Week - 2024** Accordingly Vigilance Department organized program from 28<sup>th</sup> October 2024 to 3<sup>rd</sup> November 2024 with the theme **“Culture of Integrity for Nation’s Prosperity”**. Based on the theme and guidelines of the CVC Vigilance awareness week organized as under

दिनांक	कार्यक्रम	ठिकाण
२८.१०.२०२४	<ul style="list-style-type: none"><li>मा. श्री.संजय शिरसाट, अध्यक्ष सिडको महामंडळ व मा. श्री. विजय सिंघल, उपाध्यक्ष तथा व्यवस्थापकीय संचालक व इतर मान्यवरांच्या हस्ते दिप प्रज्वलन होईल.</li><li>प्रतिज्ञा समारंभ</li><li>उपस्थितांना या सप्ताहाच्या निमित्ताने प्रकाशित झालेले मा. राज्यपाल व मा. मुख्यमंत्री महाराष्ट्र यांचे संदेश वाचुन दाखविण्यात येतील.</li><li>वक्ते श्री.अरुण वावळे, वरिष्ठ पोलीस निरीक्षक (सेवानिवृत्त) विषय – महाराष्ट्र नागरी सेवा नियम व भ्रष्टाचार प्रतिबंध</li></ul> <p>दक्षता जनजागृती सप्ताह-२०२४ च्या निमित्ताने सिडको महामंडळाच्या अधिकृत संकेतस्थळावरील लिंकव्दारे सिडको अधिकारी/ कर्मचारी यांनी e-pledge घ्यावी व त्याबाबतच्या प्रमाणपत्राची प्रत <a href="mailto:osd.cvo@cidcoindia.com">osd.cvo@cidcoindia.com</a> वर पाठवावी.</p>	७ वा मजला सभागृह, सिडको भवन, सिबीडी बेलापूर, नवी मुंबई
२९.१०.२०२४	<ul style="list-style-type: none"><li>वक्ते डॉ. वापूराव बनसोडे, यशदा प्रशिक्षक- विषय - महाराष्ट्र लोकसेवा हक्क अधिनियम २०१५ ची अंमलबजावणी करावयाच्या दृष्टीकोनातून अंमलबजावणी करताना येऊ शकणाऱ्या अडचणी</li></ul> <p>“सत्यनिष्ठा की संस्कृति से राष्ट्र कि समृद्धि” (“Culture of Integrity for Nation’s Prosperity” ) या विषयावर सिडकोतील सर्व अधिकारी व कर्मचा-यांकरीता निबंध स्पर्धा व घोषवाक्य तयार करणे स्पर्धा घेण्यात येईल.</p>	सभागृह, ७ वा मजला, सिडको भवन, सिबीडी, बेलापूर, नवी मुंबई
२८.१०.२०२४ ते ०३.११.२०२४	<p>दक्षता जनजागृती सप्ताह-२०२४ च्या अनुषंगाने सिडको कार्यालयांच्या दर्शनी भागात भिक्तीपत्रके लावुन सिडको अधिकारी/कर्मचारी, नागरीक यांच्यामध्ये भ्रष्टाचार निर्मुलनाबाबत जनजागृती करणे.</p>	नवी मुंबई व नविन शहरे प्रकल्प परिसरातील सिडको कार्यालये, रेल्वे स्टेशन,नवी मुंबई आंतरराष्ट्रीय विमानतळ क्षेत्र, नोडल क्षेत्र, नैना क्षेत्र, इ.

## 11.2 Glimpse Of Vigilance Awareness Week- 2024-25

### 1. Integrity Oath Ceremony



Photo 1.1



Photo 1.2 Speech by Hon. Shri Vijay Singhal Sir, MD, CIDCO



Photo 1.3 Speech by Hon. Shri Suresh Mengade Sir, CVO, CIDCO



Photo 1.4 Mr. Arun Wabhle, Sr. Police Inspector (Retd.) lecture in Maharashtra Civil Service Rules and Prevention of Corruption



क्र.सिडको/दक्षता विभाग/SOP/परिपत्रक/2024/E-

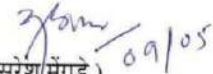
दिनांक 09/05/2024

विषय :- सिडको महामंडळातील विविध विभागाच्या कामकाजाचे प्रमाणित कार्यपध्दतीबाबत  
(Standard Operating Process)

सिडको महामंडळातील विविध विभागात कामकाज करताना त्या कामकाजाच्या संबंधी बहुतांशी जनतेशी संबंध येत असतो. सिडकोतील विविध विभागाच्या कामकाजाची प्रमाणित कार्यपध्दती (Standard Operating Process) असणे आवश्यक असल्याबाबत सिडको दक्षता **विनियम प्रकरण -1 (A) मधील पोट नियम (ix) मध्ये** नमुद करण्यात आलेले आहे.

त्या अनुषंगाने सिडकोतील प्रत्येक विभागाच्या कामकाजाची प्रमाणित कार्यपध्दती (Standard Operating Process) असणे आवश्यक आहे.

तरी सर्व विभाग प्रमुख यांना कळविण्यात येते की, त्यांनी त्यांच्या विभागाच्या कामकाजाची प्रमाणित कार्यपध्दती बाबत (Standard Operating Process) त्यांच्या सक्षम प्राधिकाऱ्याच्या मान्यतेची प्रत दक्षता विभागास 15 दिवसात सादर करावी.

  
(सुरेश मॅगडे) 09/05  
पोलीस उप आयुक्त तथा  
मुख्य दक्षता अधिकारी, सिडको

प्रति,

सर्व विभाग प्रमुख

प्रत :-

मा. उपाध्यक्ष तथा व्यवस्थापकीय संचालक यांचे स्वीय सहाय्यक.  
सह व्यवस्थापकीय संचालक-1, 2, 3 यांचे स्वीय सहाय्यक.  
मुख्य प्रशासक (नवीन शहरे) यांचे स्वीय सहाय्यक.

## परिपत्रक

क्र.सिडको/दक्षता विभाग/गहाळ संचिका/परिपत्रक/2024/E-

दिनांक 13/05/2024

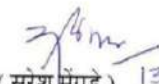
विषय :- गहाळ/हरवलेल्या संचिकांसंदर्भात दक्षता घेण्याबाबत

दक्षता विभागाच्या असे निदर्शनास येत आहे की, सिडको वसाहत विभागातून एखादी संचिका गहाळ झाल्याबाबत दक्षता विभागास तात्काळ अवगत केले जात नाही. संचिका गहाळ होऊन बराच कालावधी गेल्यानंतर त्यामध्ये पुढील कार्यवाही करण्याकरीता वरिष्ठांच्या आदेशासाठी टिप्पणी सादर केली जाते.

यापुढे एखादी संचिका हरवल्यास/गहाळ झाल्यास त्याबाबत दक्षता विभागास तात्काळ कळवून त्यामध्ये गुन्हा/मिसिंग दाखल करणेबाबत अभिप्राय घ्यावेत. नस्ती सादर करताना नस्ती गहाळ होण्याची कारणे विशद करण्यात यावीत. जेणेकरून सदरची नस्ती गहाळ झाली किंवा चोरी झाली व त्यास कोण जबाबदार आहे याबाबत निर्णय घेऊन गुन्हा दाखल करणेबाबत अभिप्राय देणे सुलभ होईल.

प्रत्येक विभाग प्रमुखांनी त्यांच्या विभागात असलेल्या अभिलेख कक्षाची पहाणी/पडताळणी करून कोणत्या नोड मधील, कोणती संचिका गहाळ झाली आहे याची यादी तयार करावी. व्यवस्थापक (कार्मिक) यांचेकडील क्र.सिडको/कार्मिक/आस्था/2015/1788,दि. 03/05/2015 चे अवलोकन करून विभाग प्रमुख यांनी कार्यभार देवाण/घेवाण च्या वेळी संचिका गहाळ झालेली यादी आहे किंवा नाही याची खातरजमा करून कार्यभार स्विकारावा.

एखादा भूधारक त्याच्या संचिके संदर्भातील कामकाजाच्या दृष्टीने अर्ज सादर करतो. त्यावेळी शहनिशा न करता त्यास प्रथम संचिका गहाळ झाल्याचे सांगण्यात येते. त्यामुळे तो अर्जदार/भूधारक दक्षता विभागात अर्ज/तक्रार करतो. त्यानंतर काही दिवसांनी त्या भूधारकास/अर्जदार त्याची संचिका मिळाल्याचे सांगितले जाते. तेव्हा अर्जदार/भूधारक पुन्हा दक्षता विभागात अर्ज सादर करून संचिका मिळाल्याचे कळवितो. यामध्ये विनाकारण मनुष्यबळाचा अपव्यय होतो व सिडको महामंडळाची प्रतिमा मलीन होते. अर्जदार अशा प्रकारे अर्ज करणार नाहीत व त्यांची अडवणूक होणार नाही हे टाळण्यासाठी विभाग प्रमुख यांनी त्यांच्या अभिलेख कक्षातील गहाळ/हरवलेल्या संचिकांबाबतची यादी तयार करून तात्काळ दक्षता विभागास सादर करावी. त्यानंतर संचिका गहाळ झाली असेल तर त्याची सर्वस्वी जबाबदारी विभाग प्रमुखाची राहिल याची नोंद घ्यावी.

  
(सुरेश मंगडे) 13/05/24  
पोलीस उप आयुक्त तथा  
मुख्य दक्षता अधिकारी, सिडको

प्रति,

सर्व विभाग प्रमुख

प्रत :-

मा. उपाध्यक्ष तथा व्यवस्थापकीय संचालक यांचे स्वीय सहाय्यक.  
सह व्यवस्थापकीय संचालक-1, 2, 3 यांचे स्वीय सहाय्यक.  
मुख्य प्रशासक (नवीन शहरे) यांचे स्वीय सहाय्यक.

CIDCO/CVO/2024/

Dt. 30/09/2024

**Sub : Acceptance of gifts by Government Servant.**

- Rf. 1) CVC's lettet No.002-MS/70 dated 27<sup>th</sup> August, 2003  
2) CIDCO Service Regulations As On June 1998 Clause No. 25(28)

It is a usual observation that gifts are presented by contractors, builders, developers, various institutions, banks etc. to government officials during festive occasions, such as Diwali, Christmas, New Year etc.

Acceptance of gifts by officers / employees or permitting any member of his family or any person acting on his behalf to accept any gift is construed as a misconduct as per the CIDCO Service Regulations, Clause No.25 (28). [Soliciting or accepting or permitting his/her spouse or any member of his family to solicit or accept from any client of the Corporation or from a subordinate employee any gifts or presents.]

The Central Vigilance Commission has also issued an advisory to discourage such practices. Staff members are hereby advised that no gifts are to be accepted from any customer or any person or institution having official dealings with CIDCO on any occasion. Department Heads should ensure that these instructions are conveyed to their staff members and are scrupulously followed by them.

In case any deviation of these guidelines is noticed, disciplinary action will be initiated against the concerned staff.

*3/6 Am* 30/09/24

(Suresh Mengade)  
Deputy Commissioner of Police  
and Chief Vigilance Officer

To,  
**All HODs / HOSs : This circular to be brought to the attention of all officers and employees of your department.**

Copy to : **VC&MD**  
**Jt.MD-I/ Jt.MD-II/ Jt.MD-III/ CA (NT)**

क्र.सिडको/दक्षता/२०२४/E-

दिनांक : १४/१०/२०२४

**परिपत्रक**

**विषय : दक्षता जनजागृती सप्ताह-२०२४ (Vigilance Awareness Week-2024)  
साजरा करणेबाबत.**

संदर्भ : केन्द्रीय सतर्कता आयोग यांचेकडील पत्र क्र.०२४/VGL/०८१/३६१४७  
दि.०१/०८/२०२४, परिपत्रक क्र.०८/०८/२४.

केन्द्रीय सतर्कता आयोगाने दरवर्षीप्रमाणे उपरोक्त संदर्भाधीन दिनांक ०१/०८/२०२४ रोजीच्या परिपत्रकान्वये दि.२८ ऑक्टोबर २०२४ ते ०३ नोव्हेंबर २०२४ या कालावधीत दक्षता जनजागृती सप्ताहाचे (Vigilance Awareness Week-2024) आयोजन करण्यात येणार असल्याचे जाहीर केले आहे. या सप्ताहाकरीता यावर्षी "सत्यनिष्ठा की संस्कृति से राष्ट्र की समृद्धि" (Culture of Integrity for Nation's Prosperity) ही संकल्पना निश्चित करण्यात आली आहे. त्या निमित्ताने या सप्ताह काळात भ्रष्टाचार निर्मूलनाबाबत जनजागृती करण्याकरीता सिडकोमध्ये विविध कार्यक्रम, कार्यशाळा व स्पर्धा इत्यादींचे आयोजन करण्यात येत आहे.

दक्षता जनजागृती सप्ताहाची सुरुवात दि.२८ ऑक्टोबर २०२४ रोजी सकाळी ठिक ११.०० वाजता भ्रष्टाचार निर्मूलनाच्या प्रतिज्ञेने कार्यक्रमाचा प्रारंभ होईल. मा.अध्यक्ष, मा.उपाध्यक्ष तथा व्यवस्थापकीय संचालक व सह व्यवस्थापकीय संचालक-१, २ व ३ तसेच सर्व विभाग प्रमुख/खातेप्रमुख यांच्या उपस्थितीत सर्व अधिकारी/कर्मचारी प्रतिज्ञा घेतील. प्रतिज्ञा घेतल्यानंतर मा.राज्यपाल व मा.मुख्यमंत्री, महाराष्ट्र राज्य यांनी या सप्ताहानिमित्त दिलेला संदेश उपस्थितांना वाचून दाखविण्यात येईल. मा.उपाध्यक्ष तथा व्यवस्थापकीय संचालक, सिडको हे सर्व उपस्थितांना भ्रष्टाचार निर्मूलनाची प्रतिज्ञा देणार आहेत.

तरी सर्व विभाग प्रमुख/खातेप्रमुख व अधिकारी/कर्मचारी यांनी खालील ठिकाणी सकाळी ठिक १०.४५ वाजता भ्रष्टाचार निर्मूलनाची प्रतिज्ञा घेणेसाठी उपस्थित रहावे.

कार्यक्रमाचे स्थळ: सिडको भवन, ७ वा मजला सभागृह, सीबीडी-बेलापूर, नवी मुंबई.  
कार्यक्रमाची वेळ: दिनांक २८ ऑक्टोबर २०२४ रोजी सकाळी ठिक ११.०० वाजता

मुख्य दक्षता अधिकारी

प्रति :

१. मा.अध्यक्ष, सिडको
२. मा.उपाध्यक्ष तथा व्यवस्थापकीय संचालक, सिडको
३. सह व्यवस्थापकीय संचालक-१
४. सह व्यवस्थापकीय संचालक-२
५. सह व्यवस्थापकीय संचालक-३
६. मुख्य प्रशासक (नविन शहरे)
७. व्यवस्थापक (कार्मिक)
८. अध्यक्ष (सिडको कर्मचारी संघटना/सर्व संघटना/सर्व असोसिएशन्स), सिडको
९. सर्व विभाग प्रमुख/खातेप्रमुख : यांनी हे परिपत्रक आपल्या विभागातील सर्व अधिकारी व कर्मचारी यांच्या निदर्शनास आणावे.
१०. सूचना फलक : सिडको भवन/रायगड भवन/निर्मल कार्यालय, मुंबई/क्षेत्रीय कार्यालये, नवी मुंबई.

क्र.सिडको/दक्षता/२०२५/ई-

दि. ११/०३/२०२५

## परिपत्रक

**विषय:- वार्षिक मालमत्ता विवरणपत्रे सादर करण्याबाबत.**

- संदर्भ :- १. सिडको संचालक मंडळ निर्णय क्र. ११७७३ दि. १२.०१.२०१७  
नुसार Vigilance Manual of CIDCO मधील प्रकरण -VII मधील नियम - २ (f)  
२. सिडको सेवा विनियम मधील प्रकरण -१ नियम -२०.

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सिडकोचे जे अधिकारी / कर्मचारी सिडको सेवा विनियमातील संदर्भात नमूद तरतुदीनुसार मालमत्ता विवरणपत्र सादर करण्यात कसूर करतील त्यांना दक्षता विभागाकडून नाहरकत दाखला देण्यात येवू नये अशा प्रकारची तरतूद CIDCO Vigilance Manual of CIDCO मधील प्रकरण –VII, नियम - २ (f) यामध्ये अंतर्भूत आहे.

दक्षता विभागाकडून विविध कारणांकरिता 'ना हरकत दाखले' मागविण्यात येतात. त्यावेळी असे निदर्शनास आले आहे की, काही अधिकारी / कर्मचारी आपली वार्षिक मालमत्ता विवरणपत्रे महामंडळाकडे नियमित जमा करीत नाहीत. तरी सर्व विभाग प्रमुख यांनी आपल्या अधिपत्याखालील अधिकारी / कर्मचारी यांना दि. १५.०४.२०२५ पूर्वी चालू वर्षी अखेरीचे (दि. ३१.०३.२०२५) आपले वार्षिक मालमत्ता विवरणपत्रे विहित नमुन्यात कार्मिक विभागास जमा करण्याबाबत आपल्या स्तरावर सूचना द्याव्यात व त्याचा पाठपुरावा करून त्याबाबतची माहिती खालील नमुन्यात दक्षता विभागास दि. २५.०४.२०२५ पर्यंत पाठविण्यात यावी.

अ. क्र.	कर्मचार्याचे नाव व पदनाम	कर्मचारी क्रमांक	वार्षिक मालमत्ता विवरणपत्र आतापर्यंत कोणत्या वर्षापर्यंत जमा केले आहे?	नियमित जमा केले नसल्यास विभाग प्रमुखांनी सूचित केले (आहे / नाही)	सूचित केले नसल्यास त्याची कारणे नमूद करावी
१.					
२.					

सर्व विभाग प्रमुख यांनी आपल्या विभागासंबंधी खालील माहिती दक्षता विभागास त्वरीत सादर करावी.

विभाग	एकूण कर्मचारी	वार्षिक मालमत्ता विवरणपत्र आतापर्यंत जमा केलेल्या कर्मचाऱ्यांची संख्या	वार्षिक मालमत्ता विवरणपत्र आतापर्यंत जमा न केलेल्या कर्मचाऱ्यांची संख्या	वार्षिक मालमत्ता विवरणपत्र जमा केले नसल्यास त्यांची नावे	वार्षिक मालमत्ता विवरणपत्र त्यांना भरण्यास सूचित केले आहे का?	सूचित केले नसल्यास त्यांचा कारणे काय

27/6/25  
12/03/25  
मुख्य दक्षता अधिकारी

**प्रति,**

- मुख्य नियंत्रक अनधिकृत बांधकामे (न.मुं)
- कंपनी सचिव
- मुख्य अभियंता (नवी मुंबई)
- मुख्य अभियंता (न.मुं.आं.वि.)
- मुख्य अभियंता (विशेष प्रकल्प)
- मुख्य नियोजनकार (न.मुं.)
- मुख्य नियोजनकार (नेना)
- मुख्य महाव्यवस्थापक (परिवहन व विमानतळ)
- मुख्य भूमी व भूमापन अधिकारी (१२.५%)
- मुख्य भूमी व भूमापन अधिकारी (२२.५%)
- मुख्य आरोग्य अधिकारी
- मुख्य लेखा अधिकारी
- मुख्य नियंत्रक अनधिकृत बांधकामे (नेना)
- मुख्य अग्निशमन अधिकारी
- व्यवस्थापक पणन (गृहनिर्माण)
- व्यवस्थापक पणन (वाणिज्य/भूखंड)
- महाव्यवस्थापक (प्रशासन)
- महाव्यवस्थापक (पर्यावरण)
- व्यवस्थापक (कार्मिक)
- महाव्यवस्थापक (सामाजिक सेवा पुनर्वसन)
- व्यवस्थापक (प्रणाली)
- अतिरिक्त मुख्य भूमी व भूमापन अधिकारी (न.मुं.आं.वि)
- अतिरिक्त मुख्य भूमी व भूमापन अधिकारी (भूसंपादन)
- अतिरिक्त मुख्य नियोजनकार (न.मुं.आं.वि. व १२.५%)

अतिरिक्त मुख्य नियोजनकार (बां.प./वि.आ./न.श.)  
अतिरिक्त मुख्य नियोजनकार (नवो मुंबई)  
अतिरिक्त मुख्य नियोजनकार (वि.प्र.)  
अतिरिक्त मुख्य वास्तुशास्त्रज्ञ  
वरिष्ठ विधो अधिकारी  
वरिष्ठ संख्याशास्त्रज्ञ  
वरिष्ठ नियोजनकार (बां.प.)  
जनसंपर्क अधिकारी  
उद्यान अधिकारी  
सह निबंधक  
अधिक्षक अभियंता (दूरसंचार)  
अधिक्षक अभियंता (विद्युत)  
व्यवस्थापक (अर्बन हट)  
प्रशासक (औरंगाबाद)  
प्रशासक (नाशिक)  
प्रशासक (नांदेड)  
प्रशासक (नागपूर)  
प्रशासक (सुरक्षा)

**प्रत- माहितीस्तव**

उपाध्यक्ष तथा व्यवस्थापकीय संचालक  
सह-व्यवस्थापकीय संचालक -१  
सह-व्यवस्थापकीय संचालक -२  
सह-व्यवस्थापकीय संचालक -३  
मुख्य प्रशासक (नविन शहरे)

**प्रत- माहितीस्तव**

व्यवस्थापक (प्रणाली) — सधर परिपत्रक सर्वे कर्मचाऱ्यांकरीता सिडको महामंडळाच्या इंट्रानेटवर (Intra Net) प्रकाशित करण्यात यावे.