**REGD.OFFICE:**

"NIRMAL", 2<sup>nd</sup> floor, Nariman Point  
Mumbai – 400 021.  
E mail- cs@cidcoindia.com  
Website- cidco.maharashtra.gov.in  
CIN : U99999MH1970SGC014574

**HEAD OFFICE:**

CIDCO Bhavan, CBD Belapur  
Navi Mumbai – 400 614.  
Phone : 22 -6791 8123/8564  
Fax : 22 – 6791 8194

### Advertisement for Appointment of **INDEPENDENT EXTERNAL MONITORS (IEMs)**


City & Industrial Development Corporation of Maharashtra Limited (CIDCO) invites applications from interested eligible persons for appointment of two Independent External Monitors (IEMs). The details of the eligibility criteria, role of IEMs and application format are enclosed as Request for Qualification (RFQ).

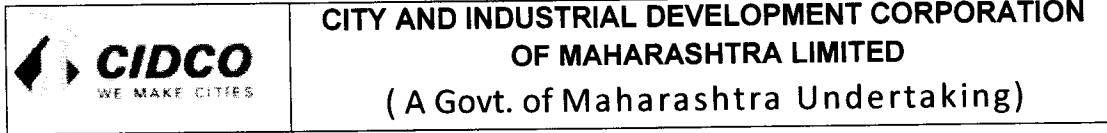
Interested individuals qualifying the eligibility criteria as mentioned in the technical document should apply in the format available at [www.cidco.maharashtra.gov.in](http://www.cidco.maharashtra.gov.in) before 3.00 PM on 10<sup>th</sup> August, 2018 i.e. the last date of submission. The applications shall be opened on 10<sup>th</sup> August, 2018 at 3.00 p.m.

The IEMs are to be appointed in consultation with the Chief Vigilance Officer/MD. The names of the IEMs are to be cited in the integrity pact to be signed between CIDCO and the Vendor (Contractor).

CIDCO reserves the right for rejecting any or all applications received without assigning any reasons whatsoever.

Date : 2/7/2018  
Place:

  
 (Vinay Kargaonkar)  
 Addl. Director General of  
 Police & Chief Vigilance  
 Officer, CIDCO  
 Limited, CIDCO Bhavan, 6<sup>th</sup>  
 floor, CBD Belapur, Navi  
 Mumbai- 400614.

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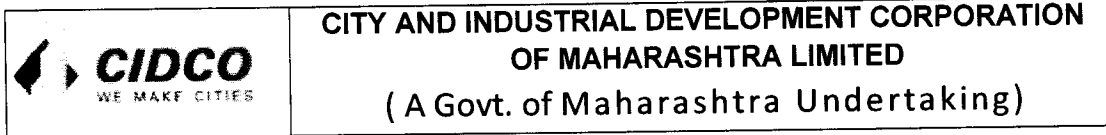
Request for Qualification(RFQ)**Purpose of RFQ:**

CIDCO invites applications from interested persons for appointment of two Independent External Monitors (IEMs). The IEMs are to be appointed in consultation with the Chief Vigilance Officer/Managing Director. The names of the IEMs are to be cited in the integrity pact to be signed between CIDCO and the Vendor (Contractor).

**Eligibility Criteria:**

The eligibility criteria for consideration for selection of IEM shall be as under:-

The choice of IEM will be restricted to officials from the government and public sector undertakings who have retired from very senior positions. The very senior positions shall mean level of Secretary/Additional Secretary/Jt. Secretary to the Govt. of India/Secretary to GoM and above or equivalent pay scale. From Public Sector Undertakings, top positions shall mean Board level in Schedule A companies, Public Sector Banks/Insurance Companies/Financial Institutions.

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2. Age should not be more than 65 years at the time of appointment/extension of tenure.
3. i) Civil Servants (in cadre belonging to IAS, IPS, IFS, IRS, IAAS, other central services etc.) having served as Secretary/Additional Secretary/Joint Secretary to Govt. of India/Secretary to GoM or equivalent positions & above in State Govts.
  - ii) Retired Judges of Supreme Court/High Court.
  - iii) Ex-Chairman/CMD/Directors and equivalent of Schedule 'A' and Schedule 'B' Public Sector Enterprises/Public Sector Undertakings.

Note :-

**Preference will be given to Applicant residing in Navi Mumbai/Mumbai region.**

4. The upper age limit should not exceed 65 years as on 10<sup>th</sup> August, 2018.
5. The applicant should be a person of high integrity and reputation.



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6. Person appointed as IEM in two organizations would not be considered.
7. The applicant should be based at Maharashtra.
8. No punishment was awarded under any disciplinary action, if any whatsoever initiated.
9. Applicant was not arrested in any criminal case and no criminal case is pending against any court of law.
10. Weightage shall be given to those having domain experience in the field of premises/projects/Tenders/procurements/General Admin & Services/Private or public enterprises besides Educational/Professional qualification.
11. **Role of the Independent External Monitors:**
  - 1.1. The Monitors shall not be subject to instructions by the representatives of the parties and shall perform their functions neutrally and independently. They would review independently and objectively, whether and to what extent parties have complied with their obligations under the Integrity Pact. For this purpose, they would have access to all contract documents / books of accounts of the bidders in case of any



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allegation of violation of any provisions of the Integrity Pact.

- 1.2. Ideally all IEMs of an organization should meet once every two months to take stock of ongoing tendering process.
- 1.3. The IEMs would examine all complaints received by them and give their recommendations / views to the CVO/MD, at the earliest. The Monitors would also inform the CVO/MD, if they notice or have reason to believe, a violation of the Integrity Pact. They may also send their report directly to the CVO/ Managing Director, CIDCO, in case of suspicion of serious irregularities requiring legal/administrative action.
- 1.4. The email Ids of IEMs would be invariably cited in the NIT/Tender Advertisement. However for ensuring the desired transparency and objectivity in dealing with the complaints arising out of any tendering process, the matter should be examined by the full panel of IEMs, who would look into the records, conduct an investigation, and submit their joint recommendations.
- 1.5. Aggrieved bidders may approach CVO – CIDCO or IEM directly with any complaint about the tender or its award.

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- 1.6. Only complaints of Bidders will be dealt by IEM and complaints from non-Bidders will be dealt by the vigilance department.
- 1.7. IEMs, shall monitor the bidding process and also monitor the execution of contract by bidders/appointed parties and review objectively and independently in respect to whether and to what extent the parties comply with the obligations under the Integrity Pact. Their recommendations would be advisory and not legally binding. Their role is Independent, and once tendered would not be subject to review at the request of CIDCO/Bidder/s.
- 1.8. When complaint in a tender is under examination by IEMs, any administrative decision to be taken with prior intimation to IEMs.
- 1.9. The findings of IEM will be submitted to CVO/MD and taken before the CIDCO Board for further necessary action.
- 1.10. The recommendations of IEMs would be in the nature of advice and would not be legally binding. At the same time, it is made clear that the IEMs are not consultants to the CIDCO. Their role is independent in nature and the advice once tendered would not be subject to review.
- 1.11. The role of the Chief Vigilance Officer (CVO) of Cidco shall remain unaffected by the presence of IEMs. A matter being



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examined by the IEMs can be separately investigated by the CVO, if a complaint is received by him or directed to him by the Board/MD.

1.12. The IEMs will adhere to the Board Resolutions/ Circulars /Office Orders issued by CIDCO from time to time covering the terms and conditions of any Contract .


**How to apply:**

Interested applicants may furnish their application with detailed bio-data containing details of postings during the last 10 years before superannuation, domain experience, special achievements, experience etc. Bio-data form is enclosed herewith.

**Clarifications of RFQ**

Prospective applicants requiring clarification on any point mentioned in the RFQ may notify CIDCO in writing through e-mail at the address indicated below:

E-mail: [cs@cidcoindia.com](mailto:cs@cidcoindia.com)

 <b>CIDCO</b> WE MAKE CITIES	<b>CITY AND INDUSTRIAL DEVELOPMENT CORPORATION OF MAHARASHTRA LIMITED</b> ( A Govt. of Maharashtra Undertaking)
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The application needs to be submitted in hard copy in a sealed envelope and to be sent by Registered Post only. Proposals received by facsimile/ email shall be treated as invalid and shall be rejected. In case applications send by registered post, applicant should ensure to reach the same before the last date and time of submission. The applications should be addressed to the following address:


The Company Secretary,  
CIDCO Limited,  
CIDCO Bhavan, 6<sup>th</sup> floor,  
CBD Belapur, Navi Mumbai-400 614.

Applications received after last date and time for submission of application (RFQ) will be summarily rejected. The last date for receipt of the application is 10<sup>th</sup> August, 2018 and the envelope should be superscribed "Application for IEMs".



(Vinay Kargaonkar)  
Addl. Director General of Police &  
Chief Vigilance Officer  
CIDCO Limited, CIDCO Bhavan, 6<sup>th</sup> floor,  
CBD Belapur, Navi Mumbai-400 614.



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### Biodata Format

#### Application for External Independent Monitor (IEM)

1	Name	
2	Father's Name	
3	Gender	Male/Female
4	Date of Birth (enclose supporting documents)	
5	Educational Qualification (enclose supporting documents)	
6	Name and address of Organisation from which superannuated (enclose supporting documents)	

7	Designation at the time of superannuation (enclose supporting documents)																								
8	<p>Experience details (posting details during last 10 years before superannuation). Pl. attach separate sheets if necessary. The following information for last 10 years before superannuation should be clearly mentioned</p> <ol style="list-style-type: none"> <li>1. Date of joining</li> <li>2. Designation</li> <li>3. Name of organization</li> <li>4. Nature of job</li> <li>5. Date of transfer / leaving/ superannuation</li> </ol>	<table border="1"> <thead> <tr> <th data-bbox="619 734 754 1059">Sr. No.</th> <th data-bbox="754 734 978 1059">Designation</th> <th data-bbox="978 734 1177 1059">Period (date of joining – date of leaving)</th> <th data-bbox="1177 734 1417 1059">Nature of Job</th> </tr> </thead> <tbody> <tr> <td data-bbox="619 1059 754 1126">1</td> <td data-bbox="754 1059 978 1126"></td> <td data-bbox="978 1059 1177 1126"></td> <td data-bbox="1177 1059 1417 1126"></td> </tr> <tr> <td data-bbox="619 1126 754 1193">2</td> <td data-bbox="754 1126 978 1193"></td> <td data-bbox="978 1126 1177 1193"></td> <td data-bbox="1177 1126 1417 1193"></td> </tr> <tr> <td data-bbox="619 1193 754 1261">3</td> <td data-bbox="754 1193 978 1261"></td> <td data-bbox="978 1193 1177 1261"></td> <td data-bbox="1177 1193 1417 1261"></td> </tr> <tr> <td data-bbox="619 1261 754 1328">4</td> <td data-bbox="754 1261 978 1328"></td> <td data-bbox="978 1261 1177 1328"></td> <td data-bbox="1177 1261 1417 1328"></td> </tr> </tbody> </table>				Sr. No.	Designation	Period (date of joining – date of leaving)	Nature of Job	1				2				3				4			
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1																									
2																									
3																									
4																									
9	Address for communication																								
10	Permanent Address																								

11	Contact Number (mobile/land line)	
12	E-mail id	
13	Compliance of the eligibility criteria, deviations, if any please specify.	
14	Any additional information (enclose additional sheets)	

**Verification:** I certify that all the details furnished above are true and correct to best of my knowledge & belief. I understand that in case of furnishing of any false information or suppression of any information the application shall be liable for rejection.

(Signature)

Name:

Date: