



**City and Industrial Development
Corporation of Maharashtra Limited**

Expression of Interest (EOI)

for

EMPANELMENT OF ENVIRONMENTAL CONSULTANTS

C.A.No: 01/CIDCO/T&C/CT&CP/STE (S&A)/2019-20

September 2019

Senior Transportation Engineer (South& Airport)

Transportation & Communication Planning Department,
6th Floor, CIDCO Bhavan, C.B.D. Belapur, Navi Mumbai.
Maharashtra. Pin – 400 614.

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Disclaimer

1. The information contained in this Expression of Interest document ("EOI") or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of CIDCO or any of its employees or advisers, is provided to Applicants on the terms and conditions set out in this EOI and such other terms and conditions subject to which such information is provided.
2. This EOI is not an agreement and is neither an offer nor invitation by CIDCO to the prospective Applicants or any other person. The purpose of this EOI is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this EOI. This EOI includes statements, which reflect various assumptions and assessments arrived at by CIDCO in relation to the Consultancy. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This EOI may not be appropriate for all persons, and it is not possible for CIDCO, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this EOI. The assumptions, assessments, statements and information contained in this EOI, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this EOI and obtain independent advice from appropriate sources.
3. Information provided in this EOI to the Applicants is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. CIDCO accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
4. CIDCO, its employees and advisers make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages,



cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the EOI and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI or arising in any way in this Selection Process.

5. CIDCO also accepts no liability of any nature whether resulting from negligence or otherwise, however caused arising from reliance of any Applicant upon the statements contained in this EOI.
6. CIDCO may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this EOI.
7. The issue of this EOI does not imply that CIDCO is bound to select an Applicant for empanelment and CIDCO reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever.
8. The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by CIDCO or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Applicant and CIDCO shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation or submission of the Proposal, regardless of the conduct or outcome of the Selection Process.



1. **NOTICE INVITING EXPRESSION OF INTEREST**

The City and Industrial Development Corporation of Maharashtra Limited ("**Corporation**") invites Expression of Interest (Eoi) from well reputed Environmental Consultants based in Mumbai or Pune for a Five (5) year empanelment for assisting the Corporation in obtaining Environmental Clearances, CRZ clearances and Forest Clearances, Wildlife Clearances, Archaeological clearances and any other environment related clearances from statutory bodies with respect to Environmental Issues for the upcoming projects of CIDCO. The work will involve conducting of EIA Studies, Environmental Monitoring, Assistance in preparation of Writ petitions and affidavit replies in case of Court matters and any such works which are mandatory activities required for obtaining above clearances.

Sr. No.	Description	Details
i.	Name of work:	Empanelment of Environmental Consultants
ii.	C.A. No.	CA No: 01/CIDCO/T&C/CT&CP/STE(S &A)/ 2019-2020
iii.	Period of Empanelment	5 years

2. **Conditions of Eligibility:**

The Environmental Consultant Firms responding to this EOI should fulfil the following eligibility criteria:

- The firm should have valid MoEF Recognized Certificate as per the EIA Notification 2006
- The firm should possess valid NABET Accreditation Certificate and valid NABL Certificate as on date
- The firm should be in existence since last 10 years and accredited by MoEF
- The firm or any of its partners should not have disqualified or blacklisted by the any other statutory, regulatory or judicial body/ authority in India.
- The firm should have its office and Laboratory in Mumbai or Pune

2.1. Documents to be submitted:

- 2.1.1 Application Form as per Sr.No.9
- 2.1.2 List of Projects completed in last 10 years for Conducting EIA, EC&CRZ Clearance, Forest Clearance and any other clearances wrt Environmental issues (Form 1)
- 2.1.3 The firm shall submit an affidavit on Rs. 500/- court fee stamp that their firm/ agency has not been declared as bankrupt by any institution or Govt/ Authority /Department., the firm has not been adjudged by any court as insolvent, not convicted under any law for an offense involving moral turpitude or any criminal activities etc.
- 2.1.4 Certificate of Company/constitution
- 2.1.5 Valid MoEF Recognized Certificate as per the EIA Notification 2006
- 2.1.6 Valid NABET Accreditation Certificate* (Not mandatory)
- 2.1.7 Valid NABL Certificate * (Not mandatory)
- 2.1.8 PAN/TAN of the Firm
- 2.1.9 GST Registration Certificate
- 2.1.10 Annual Turnover for last three Financial years should be not less than Rs. 50,00,000/- (Rupees Fifty lakh only)

Note:

The Corporation reserves right to reject any or all bid without assigning any reason and the same shall be at the entire discretion of the Corporation. The Corporation's decision in this respect shall be final and binding.

3. EOI submission Procedure

Document Availability:	To be downloaded from website https://cidco.maharashtra.gov.in//between 17/09/2019 to 24/09/2019
Date and time for receipt of application	17/09/2019 to 25/09/2019 10am to 5pm on all working days
Place of Submission	Office of: Sr. Transportation Engineer (S&Airport) 6th floor, T & C Dept., CIDCO Bhavan, C.B.D., Belapur, Navi Mumbai-400 614.

Submission of Application:

A duly filled application form along with the required documents and forms attached in this document shall be submitted at the address given above. Name and Address of the Environmental Consultant firm must be mentioned on envelope and the sealed envelope must be super scribed as **"Expression of Interest (Eoi) for Empanelment of Environmental Consultants"**

4. Communication:

All official communication including submission of proposal should be addressed to:

Smt. Geetha Ajit Pillai,
Sr.Transportation Engineer (S&Airport),
6th floor, T & C Dept., CIDCO Bhavan,
C.B.D., Belapur,
Navi Mumbai-400 614.
Tel : 67918620; Fax : 67918166;
Email: srte.airport@cidcoindia.com, geet05@gmail.com

For clarifications and other queries, the following officer can be contacted:

Shri. Santosh Khusnure
Transportation Engineer(S-I&NAINA),
Tel : 62550303; Fax : 67918166;
Email : santoshkhusnure@gmail.com



5. Invitation for Expression of Interest

The City and Industrial Development Corporation of Maharashtra Limited ("Corporation") was declared as the New Town Development Authority of Navi Mumbai under the Maharashtra Regional and Town Planning Act, 1966 and is engaged in the development of infrastructure across Navi Mumbai and other new towns. The Corporation undertakes several infrastructure projects which include Townships, Area Development projects, Major residential projects, Road, Rail, Metro, Passenger Water Transport projects, Commercial / Business Parks, Dams, Parks, Nature Parks etc. In this regard, the Corporation requires assistance in obtaining Statutory clearances with respect to environment for many of its projects. It is proposed to empanel eligible firms as Environmental Consultants for this purpose, to speed up the clearance process and maintain the timelines of major projects.

In view of the above, CIDCO invites Expression of Interest (Eoi) from reputed firms of Environmental Consultants who fulfil the eligibility criteria listed . The shortlisted Consultants who fulfil the eligibility criteria and are found suitable by the Corporation would be empanelled for 5 years and are expected to provide reasonable Financial quotes on a project to project basis as and when required by the Corporation. The financial bidding will be through short e-tendering and considering the stringent timelines, the time provided for bidding shall be short. The list of key personnel provided as per Form 3 and the man month rates quoted in the financial offer during such bidding will be considered by the Corporation and the evaluation will be based on the lowest cost of total man month rates. It is the duty of the empanelled consultants to maintain the validity of their MoEF / NABET / NABL accreditation at all times during the empanelment, failing which they will not be eligible to submit their financial quotes.

6. SCOPE OF WORK

The Environmental Consultants empaneled by CIDCO are expected to carry out the following functions:

- 6.1. Obtain Environmental Clearance, CRZ Clearance, Forest Clearance, Wildlife / Archaeological clearance by duly carrying



out EIA study, Environmental Monitoring of various parameters, and any other activities required for such statutory clearances, for the Corporation's various projects. Details enclosed as **Annexure -I**.

- 6.2. Constitution of a team with one Team Leader/ Project Coordinator for the project.
- 6.3. Assisting the Corporation in obtaining clearances from Hon High Court or any other such legal entity by preparing Writ Petitions / affidavits.
- 6.4. Preparing and submitting compliance reports to the regulatory bodies and filing of periodic reports to authorities as required under various clearances with back up data/documents
- 6.5. Keeping up to date records of works carried out/actions taken/documents submitted, by interacting with various Departments to ensure full-fledged back up records on compliance
- 6.6. Any other functions stipulated by the Corporation with regard to such clearances
- 6.7. Replying to various queries received from statutory authorities on environmental front
- 6.8. Coordinating with High Level committees to float agenda for meeting, making presentation to them and preparing Minutes of Meeting with respect to the assigned project
- 6.9. Guiding CIDCO on various statutory provisions of Environmental laws and interpretation of clauses in the clearances granted as needed during the implementation of the project
- 6.10. Preparing and making power point presentations to various Government Departments as requested by CIDCO.



7. Evaluation and Selection:

A Committee will be formed for checking the eligibility and verification of documents submitted by the Environmental Consultants and based on this eligibility check, the empanelment for Environment and CRZ Clearance, Forest & Wild life Clearance may be separately done depending upon the mandatory documents required for each clearances.

8. Bidding Procedure for Empaneled Consultants:

The empaneled consultants who intend to participate in bidding for a particular project as intimated by the Corporation will be required to submit the constitution of Team Proposed with One Team Leader/Project Coordinator for the project and financial offers with the man-month rates. The evaluation will be based on the Lowest Cost of Total Man Month rates of the key Personals/experts. In case of environmental clearance/forest clearance of additional projects with similar scope of work i.e. Roads/Area Development projects, the Corporation based on man month deployment shall assign the work and paid as per man month rates quoted in their financial proposal.



9. Format of Application

To,
Sr. Transportation Engineer (S&Airport),
6th floor, T & C Dept., CIDCO Bhavan,
C.B.D., Belapur,
Navi Mumbai-400 614.

Subject: Application for Expression of Interest (EOI) for Empanelment of Environmental Consultants

Dear Sir/Madam,

1. Having examined the document for short listing of the Consultants, I / we hereby submit all the necessary information and relevant documents for empanelment of our firm in your Organization.
2. The application is made by me / us on behalf of M/s. _____
_____ in the capacity of
_____ duly authorized to submit the application.
3. I / we note that CIDCO Ltd., (Corporation) reserves right to reject any or all applications without assigning any reason, and selection shall be at the entire discretion of the Corporation and Corporation's decision in this respect shall be final and binding.
4. The information furnished by me/us is true to the best of my/our knowledge and belief and in case any discrepancy is noticed, I understand that our application may be rejected, Certified copies of all relevant certificates are enclosed for ready reference.

Enclosures: Form 1 to Form 3

Yours faithfully,

(Signature of application)
For and on behalf of

Date:
Place:



Form 1 - Application Form

Sl. No.	Particulars	Details
1.	Name of the Firm/Organization	
2.	Address of the Head office	
3.	Address of the Branch office	
4.	Email & Telephone	
5.	PAN/TAN of the firm	
6.	GST No.	
7.	Date of Constitution of the Firm	
8.	Avg. Annual Turnover for last three Financial year (To be certified by CA)	
9.	Details of Experience	
10.	Whether debarred/blacklisted by any Govt. agency	YES/NO

It is confirmed that all the requirements of the EOI document have been complied with. We confirm that we have not taken any deviation from the specific terms and condition of the EOI document. A copy of the complete EOI document duly signed and sealed on all pages as a token of acceptance of all terms and conditions is attached herewith.

Date

Place

Signature of partner with name and seal of the firm



Form-2: List of projects completed

List of projects completed in last 10 years along with the validity of MoEF/NABET Accreditation

Sl. No.	Project Title	Year of Completion	Name of the Company/ Organization for which the project is completed	Validity of MoEF/NABET Accreditation

Place

Date

Seal and Authorized Signature

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Form-3: Key Personals required for the Consultancy

Sr. No	Position	Qualifications	Min Experience in Similar projects
1	Team Leader	PG in Environment Science/Engineering	15 Years
2	Planner	PG in Urban Planning	10 Years
3	Environment Specialist	PG in Environment Science/Engineering or equivalent	10 Years
4	Social expert	MSW or equivalent	10 Years
5	Traffic expert	PG in Transportation Planning/Engineering or equivalent	10 Years
6	MEP, utility expert	BE Civil/Mech	10 Years

Place
Date

Seal and Authorized Signature

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Annexure –I

Sr. No	Sample list of Activities for Forest Clearance
1	WSG-84-coordinate System and Preparation of maps and its submission in required sets.
2	Preparation of Index maps with GPS coordinates and its submission in required sets.
3	Preparation of DGPS maps village wise and its submission in required sets.
4	Preparation of DGPS maps for total area and its submission in required sets.
5	Preparation of Google Earth maps and its submission in required sets.
6	CA land : a. Survey & demarcation b. Preparation of Google earth maps and its submission in required sets. c. Preparation of village maps and its submission in required sets.
7	Preparation of KML files for each maps prepared above.
8	Preparation of shape files for each maps prepared above
9	Preparation of Detailed area statement of forest area.
10	Preparation of Detailed area statement of non-forest area.
11.	Verification of Maps and area statement with DY.CF
12.	Submission of Online Proposal
13.	Online Proposal follow-up & Approval
14.	Ground Truthing
15.	Finalization of Area Statement
16.	Tree Counting
17.	Preparation of Tree Felling estimate
18.	Collecting 7/12
19.	Geo-tag Photos
20.	CA Land search & Suitability
21.	Site Inspection by Forest Officials
22.	Preparation & Submission of Forest Proposal File to DYFC office & Its follow up. Submission of Compliance if any.
23.	Application to collector for FRA Certificate and follow up upto village level.

Handwritten signature

Sr. No	Sample list of Activities for Forest Clearance
24.	DYFC – CCF – Follow up a) Area & Map checking b) Finalization of area & map
25.	CCF – PCCF / Nodal Officer – Follow up
26.	Nodal officer / PCCF →GoM Follow up
27.	GoM → GOI / RCCF – Follow up
28.	Site Inspection by RCCF – Follow up
29.	FAC / REC meeting clearance
30.	Obtain stage 1 clearance by GoI Forest Ministry & Its submission to CIDCO.
31.	Process for Statutory Payments
32.	Process for CA land handover to forest dept.
33.	CA Mutation entry of Forest on 7/12
34.	Submit Compliance Letter to DYFC
35.	DYFC – CCF – Follow up
36.	CCF – PCCF / Nodal Officer – follow up
37.	Nodal Officer / PCCF →GoM Follow up
38.	GoM → GoI / RCCF – Follow up
39.	Obtain stage 2 clearance by GoI Forest Ministry & submission of its final order to CIDCO.

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