

1. Transfer - CIDCO constructed premises

A	Prescribed Transfer Application Form - Annexure B duly filled by the Transferor Apartment owner duly Notarized with Notary's Register No. and date with a Seal of "Before Me"	
B	Association/Society's NOC and Resolution for Transfer	
C	Attested copy of Loan repayment letter from Financial Institution (if Transferor has availed financial assistance)	
D	Service Charges Nil Balance Certificate from Accounts Section	
E	Water Charges Nil Balance Certificate from Accounts Section	
F	In case of Partnership Firm, Copy of Registered Partnership Deed together with Registration Certificate or Registration Receipt and all documents should be signed by all partners or authority letter to signing partner. (if applicable)	
G	In case of Pvt. Ltd. Co., attested Copy of Certificate from Registrar of Companies, Articles of Memorandum & Association signed by Company Secretary & Copy of Resolution to sign the Transfer Application (if applicable)	
H	In case of Trust/ Society, copy of Resolution authorising the Transfer	