

**CITY & INDUSTRIAL DEVELOPMENT CORPORATION**  
**OF MAHARASHTRA LIMITED**

CIDCO LIMITED,  
Manger (Personnel),

2<sup>nd</sup> Floor, CIDCO BHAVAN,

CBD-Belapur, Navi Mumbai 400 614

**QUOTATION FOR SUPPLY OF MONSOON WEAR i.e. UMBRELLA FOR**  
**THE YEAR 2019-20**

**Name of Work: SUPPLY OF MONSOON WEAR i.e. UMBRELLA FOR THE YEAR**  
**2019-20.**

Quotation No:06 / CIDCO/ PERS / HKS / M (P)/2019-20

Issued to : M/s \_\_\_\_\_  
\_\_\_\_\_

Estimated Cost : Rs.

Price of Quotation :Rs.525/- (Rupees Five Hundred Twenty Five only)

(Rs. 500/- Quotation Cost + Rs.25/- for GST @ 5%)

Non-Refundable.

E.M.D. to be paid : Rs.735/- (Rupees Seven Hundred Thirty Five Only)

Date of Sale : 18.06.2019 to 27.06.2019 upto 15.00 hrs.

Due on : 27.06.2019 between 15.30 to 17.00 hrs

in the office of the :Manager (Personnel)

Housing keeping Section, CIDCO Bhavan.

C.B.D. Belapur, Navi Mumbai - 400 614.

This quotation document contains pages from Sr. Page No. 01 to 09

Details of E.M.D. - Demand Draft/Pay Order No. \_\_\_\_\_

Date \_\_\_\_\_ (Rs. \_\_\_\_\_)

Bank \_\_\_\_\_ Branch \_\_\_\_\_

**QUOTATION NOTICE**

Manager (Personal), CIDCO Ltd. invites sealed item rate percentage quotations from the experienced agencies for “**SUPPLY OF MONSOON WEAR i.e. UMBRELLA FOR THE YEAR 2019-20**”.

1)	Estimated value of work	:	73,496.50
2)	Earnest Money Deposit	:	Rs. 735.00
3)	Cost of Quotation	:	525/- (Non-Refundable)
4)	Period of Completion	:	Three Months
5)	Date of Sale of quotations	:	18.06.2019 to 27.06.2019 upto 14.00 hrs.
6)	Date of Submission of Quotation	:	27.06.2019 Between 11.00 to 14.00 hrs.
7)	Date of Opening	:	27.06.2019 at 15.30 hrs. (if possible)

**NOTES :**

- i) The quotation may be purchased from the office of the Manager (Personnel), CIDCO Limited, House Keeping Section 7<sup>nd</sup> Floor CIDCO Bhavan, CBD Belapur, Navi Mumbai 400 614
- ii) The quotation papers will be issued to the experienced agencies, having experience in supplying the respective items/vendor from Govt. departments/Municipal Corporations/Municipal Councils and also who have supplied the similar type of items to the Corporate Companies. Copies of the same should be attached with the application made for Blank Quotation Form.
- iii) The sealed quotation shall have to be personally submitted and deposited in the quotation box kept at above said office.
- iv) Quotation documents shall neither be sent nor received by post/courier service.
- v) Conditional quotations shall be summarily rejected.
- vi) The decision to issue quotation is at the discretion of CIDCO.
- vii) Right to reject any or all quotations without assigning any reason there of reserved.
- viii) The offers shall remain open for 120 (hundred and twenty) days from the date of opening of Quotations
- ix) For further details regarding the above, contact the Assistant Personnel Officer (House Keeping Section) 7<sup>nd</sup> Floor CIDCO Bhavan, CBD Belapur, Navi Mumbai 400 614. Phone No. 67918203 / 67918202

**Manager (Personnel)**  
**CIDCO LTD.**

**CONDITIONS OF THE QUOTATIONS & INSTRUCTIONS TO BIDDERS:**

1. *The quotation as submitted by the bidder shall consist of the complete set of the quotation documents duly filled in and initialled on each page and signed by the bidder at the prescribed places. The quotation will be signed and submitted by a person authorised to sign on behalf of the firm.*
2. *Submission of quotation by a bidder implies that he has read the conditions of the quotations, instructions to the bidder as also other relevant documents and has made himself aware of the scope of work and specifications of the work to be supplied and the local conditions and other factors bearing for supply of Articles.*
3. *The bidder shall submit their offer that satisfies each and every condition laid down in the quotation document, failing which the quotation will be rejected.*
4. *The bidders are deemed to have full knowledge of scope of the work and local conditions, whether they inspect them or not. They are also supposed to have full knowledge about the relevant work etc.*
5. *The bidder shall pay "Earnest Money Deposit" by way Demand Draft drawn in favour of "CIDCO Ltd" and same should be submitted along with the Quotation, failing which the quotation will be rejected.*
6. *The Earnest Money of unsuccessful Bidder shall be refunded after the final decision on the Quotation or on expiry of validity period whichever is earlier on presenting Original Receipt thereof. No interest shall be allowed on the Earnest Money Deposit.*
7. *The Earnest Money Deposit of the successful bidder shall be adjusted towards the Security Deposit. No interest shall be allowed on the Earnest Money Deposit.*
8. *The EMD of the Successful Bidder shall be entitled for Forfeiture, if Successful bidder fails to supply the articles within 30 days from the date of issue of Purchase Order.*
9. *The quotation / offer shall be valid for acceptance, for a period of 120 (one hundred twenty) days, from the date of submission.*

10. *The acceptance of the quotation on behalf of CIDCO will be done by the officer to whom such powers have been delegated. CIDCO is not bound to accept the lowest or any other quotation. The right to reject any or all quotations, without assigning any reason whatsoever is reserved.*
11. *On acceptance of quotation, the **Successful Bidder** shall have to pay Security Deposit @ 5% of the value of the work, which will be deducted from running account bills of the selected bidder. The same will be released to the selected bidder **Successful Bidder** after completion of the work and the Manager (Personnel) is satisfied that there is no need to retain the said amount any further.*
12. *The Successful Bidder has to complete the supply within Three months.*
13. *The supply should be made in strict accordance with the accepted quotation and conditions mentioned hereunder. The supply of **Material** shall be done with the diligence and same shall be expected to be completed in a work manlike manner.*
14. *The **Material** supplied by the bidder shall be of the best quality available in the market. A sample shall be got approved by the Manager (Personnel) before supply of material.*
15. *A deduction of 3% to 10% amount depending upon the discretion of Manager (Personal) shall be made from the running bill to safeguard against over payment or substandard **Material** supplied depending upon the discretion of Manager (Personal). The same deducted amount shall be released at the time of final bill payment.*
16. *The rates of several items of work agreed to within shall be valid only when the item concerned is accepted as having been completed full in accordance with sanctioned specifications. In case, where the items of works are not accepted as so completed, the Manager (Personnel) may make payment on account of such item at such reduced rates as he may consider reasonable in the preparation of final or on account bill/final bill.*
17. *The payment to the successful bidder towards **Material** supplied shall be made as under:*
  - (a) *Payment upto Rs. 3,675/- by cheque.*
  - (b) *Payment above Rs.3,675/- By RTGS*

18. *The Manager (Personal) may put an end to this agreement at any time or in case of bad workmanship or substandard **Material** supplied. The cost of rectification of bad workmanship or replacing the substandard **Material** shall be borne by the successful bidder.*
19. *The successful bidder shall not be entitled to any compensation from CIDCO other than amount quoted by him/them*
20. *Any other conditions, specifications etc not mentioned herein, the clarifications as furnished by the Manager (Personal) shall be final and binding on the successful bidder.*
21. *Successful Bidder if not agreed to accept these conditions will not be allowed to tender for the other Supply /Works of the Corporation and his name will also be removed from the list of selected bidders approved by the Corporation.*
22. *No ESCALATION shall be Payable under this Contract.*
23. *The defect liability period is 6 (Six) months from the certified date of completion of supply.*
24. *Any other condition specification etc. not mentioned herein the clarifications as furnished by Manager (Personnel) shall be final and binding on the selected bidder.*

*Signature of Bidder*

*Date:*

*Manager (Personnel)*

*Date :*

**PROFORMA FOR SUBMISSION OF QUOTATION**

To,  
The Manager (Personnel)  
CIDCO of Maharashtra Limited,  
2<sup>nd</sup> Floor, CIDCO Bhavan,  
CBD Belapur, Navi Mumbai 400 614.

**Name of Work** : SUPPLY OF MONSOON WEAR i.e. UMBRELLA FOR THE YEAR  
2019-20 to Class IV Employees.  
Quotation No: 06/CIDCO/ PERS / HKS / M (P)/2019-20

Sir,

*I / We do hereby tender to execute the above mentioned work on piece work basis and in accordance with the terms and conditions of the quotations and as per specifications attached hereto in consideration of payment being made for quantity of work, executed at tendered rates/percentage indicated in schedule 'A'.*

*We have read the quotation notice, conditions of Quotation/instructions to the bidders and rules and regulations of the Corporation and same shall be binding on us.*

*Yours faithfully,*

**Signature of Bidder** : \_\_\_\_\_

**Date** : / /2019

**Name** : Shri / M/s. \_\_\_\_\_

**Address** : \_\_\_\_\_

**Witness** : \_\_\_\_\_

**Name** : Shri / M/s. \_\_\_\_\_

**Address** : \_\_\_\_\_

Signature of Bidder

Date:

Manager (Personnel)

Date :

**UNDERTAKING**

To,  
The Manager (Personnel)  
CIDCO of Maharashtra Limited,  
2<sup>nd</sup> Floor, CIDCO Bhavan,  
CBD Belapur, Navi Mumbai 400 614.

**Name of Work:** Supply of Monsoon Wear i.e. Umbrella for the year 2019-20.

Quotation No: 06/CIDCO/ PERS / HKS / M (P)/2019-20

I / We do hereby tender to supply the above mentioned work in accordance with the terms and conditions of the quotations and as per specifications attached hereto in consideration of payment being made for quantity of work, executed at tendered rates/percentage indicated in schedule 'A' hereto.

We have read the quotation notice, conditions of Quotation/instructions to the bidders and rules and regulations of the Corporation and same shall be binding on us.

Yours faithfully,

Signature of Bidder : \_\_\_\_\_

Date : / /2019

Name : Shri / M/s. \_\_\_\_\_

Address : \_\_\_\_\_

Witness : \_\_\_\_\_

Name : Shri / M/s. \_\_\_\_\_

Address : \_\_\_\_\_

The above mentioned quotation is for "**Supply of Monsoon Wear i.e. Umbrella for the year 2019-20.**"

Shri / M/s. \_\_\_\_\_ is hereby accepted by me on behalf of CIDCO Ltd. with the period of contract as under-

Date of Start : \_\_\_ / \_\_\_ / 2019

Date of completion of work : \_\_\_ / \_\_\_ / 2019

Manager (Personnel)

Date :-

**SCHEDULE – ‘A’**

**Name of Work : SUPPLY OF MONSOON WEAR i.e. UMBRELLA FOR  
THEYEAR 2019-20.**

<b>Item No</b>	<b>Description of Item</b>	<b>Quantity</b>	<b>Rate Per Article (Rs)</b>	<b>Total Amount (Rs)</b>
1	SUN-BRAND GENTS UMBRELLAS (PLAIN SILVER)	121		
2	SUN-BRAND LADIES UMBRELLAS (PRIYANKA)	23		
(A) SCHEDULE – ‘A’ Total Estimated Cost				
(B) Add/Subtract (+) / (-) _____ % quoted by the selected bidder on (A) above to reflect total cost to selected bidder				
(C) Grand Total (A) + (B)				

(Rupees \_\_\_\_\_)

\_\_\_\_\_ only)

Signature of Bidder

Date:

Manager (Personnel)

Date :





**CITY & INDUSTRIAL DEVELOPMENT CORPORATION**  
**OF MAHARASHTRA LIMITED**

**QUOTATION**

***Supply of Monsoon Wear i.e. UMBRELLA for the year 2019-20.***

***Quotation No: 06/CIDCO/ PERS / HKS / M (P)/2019-20***

**ADDRESS**

***Manger (Personnel),***

***CIDCO LIMITED,***

***2<sup>nd</sup> Floor, CIDCO BHAVAN,***