

BR NO 11333

27/04/2015 ANNEXURE - ~~XI~~

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C/205

Delegation of Powers

P/81

For the Officers/Staff For the Officers/Staff for granting development permission

Sr. No.	Designation	Power Delegated	Remarks
1	Draftsman/ Surveyor	Submission of Site Visits Reports, Scrutiny of the plans up to 100 Sq.mtr.	
2	AE	Scrutiny of Submitted documents and verification of their authenticity. Scrutiny of the Plans, Site verification for granting all Commencement Certificates (CC's), Plinth Completion Certificates (PC's) and Occupancy Certificates (O.C.'s) for plot sizes between 100 and 1000 Sq.mtr.	
3	AEE/Dy. Planner/ Asst. Architect	Scrutiny of Submitted documents and verification of their authenticity. Scrutiny of the Plans, Site verification for granting all CC's, PC's and O.C.'s for plot sizes between 1000 to 4000 Sq.mtr.; all proposals for height clearances, special buildings such as Hospitals, Schools, Colleges etc.	
4	Associate Planner	Approval and Grant of Development permissions and O.C.'s up to 4000 Sq.Mtr. Scrutiny of all proposals above 4000 Sq.Mtr. and grant of C.C./O.C./P.C.C. etc. on approval of the SP/ACP/CP/MD as the case may be.	
5	Senior Planner	(1) Approval of development permissions for plots above 4000 Sq.mtr., and up to 1 Hectare (2) Approval of development permissions for all proposals which require Environmental / CRZ Clearance up to 1 Hectare (3) Preparation of all policy notes, rules related to grant of all development permissions, revision to GDCRs and DP modifications (4) Scrutiny of CRZ and Environmental Clearance proposals, processing of Hardship cases & relaxation of parking spaces upto 1 Car space. (5) To verify/check 10% of the proposals approved by Associate Planner.	
6	Additional CP	(1) Approval for proposals above 1 Hectare and up to 3 Hectares (2) Approval for all proposals which require Environmental / CRZ Clearances above 1 Hectare up to 3 Hectares. (3) Formulation of policy notes (4) Approval to levy penalty up to Rs. 1.00 Lac for regularization of cases involving procedural lapses.(BR 11084) * for the cases where CC is granted. (5) Relaxation of hardship cases for ventilation of uninhabitable areas, Eg- Lobby, staircase etc. (6) To verify/check 10% of the proposals approved by Senior Planner.	
7	CP	(1) Approval for proposals above 3 Hectares and up to 5 Hectares (2) Approval for all proposals which require Environmental / CRZ Clearance above 3 Hectare up to 5 Hectares (3) Formulation of policy notes (4) Approval to levy penalty for regularization of cases involving procedural lapses as per Board Resolution No 11084 Dtd. 06/06/2014 for the cases where CC is granted. (5) To verify/check 10% of the proposals approved by Addl CP.	
8	MD	(1) All discretionary powers related to hardship cases. (2) All, proposals above 5 Hectares.	

* As per Board Resolution No 11084 Dtd. 06/06/2014 Jt. MD/MD are empowered to implement the Resolutions.

R/S